



# Town of Lancaster

21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
WWW.LANCASTERNY.GOV

CLERK'S OFFICE  
PHONE: (716) 683-9028  
FAX: (716) 683-2094

TAX OFFICE  
PHONE: (716) 683-1328  
FAX: (716) 681-7059

DIANE M. TERRANOVA  
*Town Clerk*

**June 3, 2022**

**Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086**

**Re: 2022 Monthly County Settlement**

**Dear Board Members:**

**Attached for your review is a copy of my fourth settlement payment in the amount of \$141,443.48 to Erie County.**

**If you have any questions, please contact me.**

**Thank you.**

**Sincerely,**

**Diane M. Terranova  
Town Clerk**

**DMT/sg**

**Enclosure**

**Town of Lancaster Town & County 2022**  
**Return of Tax Collection Report**

Pursent to the requirements of Chapter 812 of the Laws of 1942, I make the following return relative to taxes collected to this date upon the tax roll of the above named municipality.

**Total Amount Due:**

Amount of Warrant	50,127,421.47	
Rounding Variance	0.00	
- Petitions and Adjustments	70,357.85	
+ Penalty paid by taxpayers to date	35,919.91	
+ Interest paid by taxpayers to date	2,486.55	
+ Notice Fees paid by taxpayers to date	103.00	
+ Notice Fees (collected + uncollected)	501.00	
<b>Total to be collected</b>		<b>50,096,074.08</b>

**Payments:**

- Paid to Supervisor (Town's share of levy)	24,661,319.04	
- Penalty paid to supervisor	35,919.91	
- Interest paid by taxpayers to date	2,486.55	
- Notice Fees paid by taxpayers to date	103.00	
- Paid to County previously	23,369,776.92	
- Paid to County herewith	141,443.48	
- Corporate payments to county	0.00	
- School tax payments to county	0.00	
- County Owned	0.00	
- Miscellaneous tax payments to county	0.00	
<b>Total paid</b>		<b>48,208,562.35</b>

---

<b>Balance Unpaid:</b>	<b>1,887,511.73</b>
------------------------	---------------------

Respectfully submitted on this 2nd day of June, 2022.

**Amount of Check \$141,443.48**

  
\_\_\_\_\_  
Diane Terranova, Town Clerk

**The Erie County Tax Act - Section 6-13.0**

On the first day of March next succeeding the delivery of the tax rolls to the several collectors and receiver of taxes, or within five days thereafter, each collector and receiver of taxes shall make a return to the Commissioner of Finance of the amount of taxes by him collected and pay over all monys due said Commissioner of Finance, and on the first day of April, following or within five days thereafter, shall make a like return and payment; and on the first day of May next succeeding, or within five days, thereafter, shall return the tax roll and make a full, complete and final accounting under oath of all taxes by him so collected, together with a full and correct statement of all unpaid taxes contained in said roll.



# Town of Lancaster

*Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**Leza E. Braun**  
*Legal Assistant*  
lbraun@lancasterny.gov

June 1, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Local Law Chapter 400 Amend Lot Sizes  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR responses dated May 25, 2022 from the Erie County Department of Environment and Planning on the above-referenced Zoning Amendment for your review.

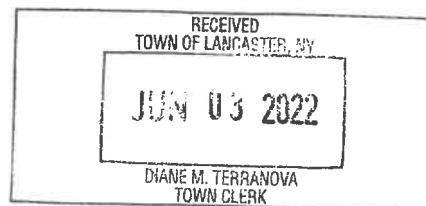
Should you have any questions or concerns, please call me.

Very truly yours,

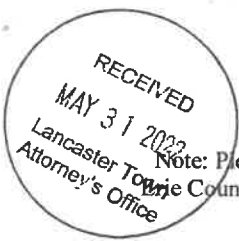
Leza Braun  
Legal Assistant to Town Attorney

lb  
Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer



**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY  
AND REPLY TO MUNICIPALITY**



Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: 2R-22-293  
Received: 4/29/22

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

**Description of Proposed Action**

**1. Name of Municipality:** Town of Lancaster

**2. Hearing Schedule:** **Date** 5/16/2022 **Time** 7:15pm **Location** 21 Central Avenue, Lanc., NY

**3. Action is before:** ☒ Legislative Body ☐ Board of Appeals ☐ Planning Board

**4. Action consists of:** ☐ New Ordinance ☐ Rezone/Map Change ☐ Ordinance Amendment  
☐ Site Plan ☐ Variance ☐ Special Use Permit ☒ Other

**5. Location of Property:** ☒ Entire Municipality ☐ Specific as follows Local Law regarding Zoning Code Change

**6. Referral required as Site is within 500' of:** ☐ State or County Property/Institution ☒ Municipal Boundary ☐ Farm Operation located in an Agricultural District  
☐ Expressway ☐ County Road ☐ State Highway ☐ Proposed State or County Road, Property, Building/Institution, Drainageway

**7. Proposed change or use: (be specific)** Proposed Local Law amending Residential Lot Sizes as listed in 400 Attachment 2 Schedule B of Lancaster Town Code

**8. Other remarks: (ID#, SBL#, etc.)** \_\_\_\_\_

**9. Submitted by:** Thomas E. Fowler, Jr., Town Attorney 5/1/22  
21 Central Avenue, Lancaster, New York 14086

**Reply to Municipality by Erie County Division of Planning**

Receipt of the above-described proposed action is acknowledged on \_\_\_\_\_. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. ☐ The proposed action is not subject to review under the law.
2. ☐ Form ZR-3, Comment on Proposed Action is attached hereto.
3. ☐ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. ☒ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: \_\_\_\_\_

Date: 5/25/22



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 2, 2022

Honorable Town & Planning Board Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Try-It Distributing #4642  
4155 Walden Avenue  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find SEQR responses dated May 4 and May 25, 2022, from the Erie County Division of Sewerage Management and the Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

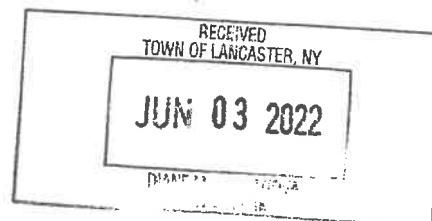
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEL:leb

Enc.

CC (w/enc): Town Clerk  
Building Inspector  
Town Engineer



**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY  
AND REPLY TO MUNICIPALITY**

Note: Please complete in triplicate. Send original and one copy (with attachments) to  
Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202.  
Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: SP-22-294  
Received: 4/29/22

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

**Description of Proposed Action**

<b>1. Name of Municipality:</b>	<u>Town of Lancaster</u>		
<b>2. Hearing Schedule:</b>	<b>Date</b> <u>6/1/2022</u>	<b>Time</b> <u>7:00pm</u>	<b>Location</b> <u>21 Central Avenue, Lancaster</u>
<b>3. Action is before:</b>	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Board of Appeals	<input checked="" type="checkbox"/> Planning Board
<b>4. Action consists of:</b>	<input type="checkbox"/> New Ordinance	<input type="checkbox"/> Rezone/Map Change	<input type="checkbox"/> Ordinance Amendment
	<input checked="" type="checkbox"/> Site Plan	<input type="checkbox"/> Variance	<input type="checkbox"/> Special Use Permit
			<input type="checkbox"/> Other
<b>5. Location of Property:</b>	<input type="checkbox"/> Entire Municipality	<input checked="" type="checkbox"/> Specific as follows	<u>4155 Walden Ave</u>
			<u>Lancaster, NY</u>
<b>6. Referral required as Site is within 500' of:</b>	<input type="checkbox"/> State or County Property/Institution	<input type="checkbox"/> Municipal Boundary	<input type="checkbox"/> Farm Operation located in an Agricultural District
	<input type="checkbox"/> Expressway	<input type="checkbox"/> County Road	<input type="checkbox"/> Proposed State or County Road, Property, Building/Institution, Drainageway
		<input checked="" type="checkbox"/> State Highway	
<b>7. Proposed change or use: (be specific)</b>	<u>Tri-It Distribution CNG Station Parking Lot Renovation for Commercial Vehicles</u>		
<b>8. Other remarks: (ID#, SBL#, etc.)</b>	<u>SBL#s 105.00-2-91A &amp; 2-91B</u>		
<b>9. Submitted by:</b>	<u>Thomas E. Fowler, Jr., Esq. Town Attorney</u>		<u>5/1/22</u>
	<u>21 Central Avenue, Lancaster, New York 14086</u>		

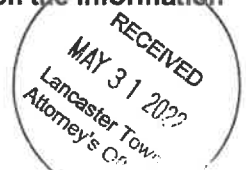
**Reply to Municipality by Erie County Division of Planning**

Receipt of the above-described proposed action is acknowledged on \_\_\_\_\_. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. ☐ The proposed action is not subject to review under the law.
2. ☐ Form ZR-3, Comment on Proposed Action is attached hereto.
3. ☐ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. ☒ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: \_\_\_\_\_

Date: \_\_\_\_\_



*[Signature]*

5/25/22

**Ortiz (she/her/hers), Mariely**

---

**From:** Quebral, Lorenzo  
**Sent:** Wednesday, May 4, 2022 3:33 PM  
**To:** Ortiz, Mariely  
**Subject:** Try-It Distributing CNG Station Parking Lot DSM SEQRA

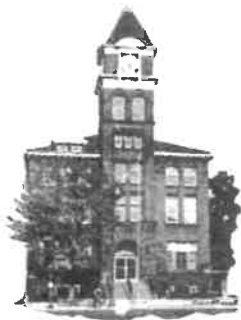
Mariely,

The Erie County Division of Sewerage Management (DSM) has reviewed the SEQRA submittal for the Try-It Distributing CNG Station Parking Lot at 4117 Walden Avenue in Lancaster. As the proposed project will not connect to existing wastewater facilities, DSM will not review this project.

If you have any questions, feel free to call me at (716)-858-6974 or e-mail me at [lorenzo.quebral@erie.gov](mailto:lorenzo.quebral@erie.gov).

--

**Lorenzo Quebral** | Assistant Project Engineer  
Erie County | Div. of Sewerage Management  
95 Franklin St., 1050 | Buffalo, NY 14202  
P:+1(716)858-6974 | F:+1(716)858-6257  
[Lorenzo.Quebral@erie.gov](mailto:Lorenzo.Quebral@erie.gov) | <http://www.erie.gov>



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 2, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE Projects: Warehouse Addition #3211  
4401 Walden Ave  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 26, 2022, from the Erie County Department of Environment and Planning on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

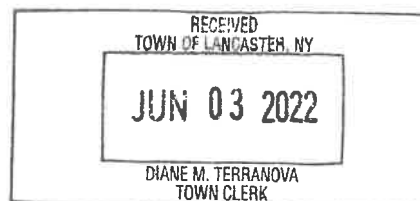
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer





**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY  
AND REPLY TO MUNICIPALITY**

Note: Please complete in triplicate. Send original and one copy (with attachments) to  
Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202.  
Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: SP-22-340  
Received: 5/17/22

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

**Description of Proposed Action**

<b>1. Name of Municipality:</b>	<u>Town of Lancaster</u>		
<b>2. Hearing Schedule:</b>	<b>Date</b> <u>6/18/2022</u>	<b>Time</b> <u>7:00pm</u>	<b>Location</b> <u>21 Central Avenue, Lancaster</u>
<b>3. Action is before:</b>	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Board of Appeals	<input checked="" type="checkbox"/> Planning Board
<b>4. Action consists of:</b>	<input type="checkbox"/> New Ordinance	<input type="checkbox"/> Rezone/Map Change	<input type="checkbox"/> Ordinance Amendment
	<input checked="" type="checkbox"/> Site Plan	<input type="checkbox"/> Variance	<input type="checkbox"/> Special Use Permit
		<input type="checkbox"/> Other	
<b>5. Location of Property:</b>	<input type="checkbox"/> Entire Municipality	<input checked="" type="checkbox"/> Specific as follows	<u>4401 Walden Avenue</u>
			<u>Lancaster, NY</u>
<b>6. Referral required as Site is within 500' of:</b>	<input type="checkbox"/> State or County Property/Institution	<input type="checkbox"/> Municipal Boundary	<input type="checkbox"/> Farm Operation located in an Agricultural District
	<input type="checkbox"/> Expressway	<input type="checkbox"/> County Road	<input type="checkbox"/> Proposed State or County Road, Property, Building/Institution, Drainageway
		<input checked="" type="checkbox"/> State Highway	
<b>7. Proposed change or use: (be specific)</b>	<u>1,026 sq.ft Warehouse Addn</u>		
<b>8. Other remarks: (ID#, SBL#, etc.)</b>	<u>SBL# 95.00-4-32.112</u>		
<b>9. Submitted by:</b>	<u>Thomas E. Fowler, Jr., Esq. Town Attorney</u>	<u>5/17/22</u>	
	<u>21 Central Avenue, Lancaster, New York 14086</u>		

**Reply to Municipality by Erie County Division of Planning**

Receipt of the above-described proposed action is acknowledged on 5/24/22. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

- ☐ The proposed action is not subject to review under the law.
- ☐ Form ZR-3, Comment on Proposed Action is attached hereto.
- ☐ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
- ☒ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning:

C. J. P. O.

Date:

5/26/22



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 2, 2022

Honorable Town & Planning Board Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Amended Car Wash 4,000 Sq. Ft. #1920  
3620 Walden Ave. & 371 Central Ave.  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated May 27, 2022, from the New York State Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

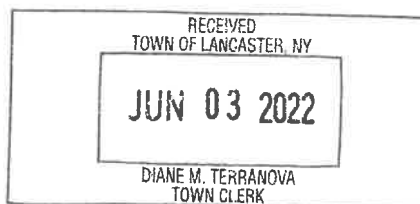
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer



# NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 9  
700 Delaware Avenue, Buffalo, NY 14209  
P: (716) 851-7165 | F: (716) 851-7168  
[www.dec.ny.gov](http://www.dec.ny.gov)

## **SENT VIA EMAIL**

May 27, 2022

Thomas Fowler, Jr., Esq., Town Attorney  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Dear Thomas Fowler, Jr.:

**AMENDED SITE PLAN REVIEW**  
CAR WASH DEVELOPMENT  
3620 WALDEN AVE. & 371 CENTRAL AVE.  
TOWN OF LANCASTER, ERIE COUNTY

In response to the Town of Lancaster's Amended Site Plan review request, dated April 18, 2022, for the above-noted project, please be advised that comments included in our June 3, 2021 SEQR Lead Agency letter remain unchanged (attached).

If you have any questions, please feel free to contact Michelle Woznick of my staff or me at 716/851-7165.

Respectfully,

*David S. Denk*

David S. Denk  
Regional Permit Administrator

Enclosure

MRW



Department of  
Environmental  
Conservation

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

Division of Environmental Permits, Region 9  
270 Michigan Avenue, Buffalo, NY 14203-2915  
P: (716) 851-7165 | F: (716) 851-7168  
www.dec.ny.gov



**SENT VIA EMAIL**

June 3, 2021

Kevin Loftus, Town Attorney  
Town of Lancaster  
Office of the Town Attorney  
21 Central Avenue  
Lancaster, New York 14068

Dear Kevin Loftus:

**SEQR Lead Agency Coordination  
3620 Walden Ave. & 371 Central Ave.  
Car Wash Redevelopment Project  
Town of Lancaster, Erie County**

This is to acknowledge receipt of your May 3, 2021 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

1. Please recognize that this proposed project is defined as a Sanitary Sewer Extension and will require approval from the Erie County Department of Environment and Planning, Division of Sewerage Management (ECDSM), as well as approval from the Erie County Department of Health (ECDOH), which acts as our agent and will be the approving agency.

A detailed Downstream Sewer Capacity Analysis (DSCA) must be performed. Recent wet weather flow monitoring data and proposed new development flow should be analyzed relative to theoretical capacity at key nodes in the downstream sewer system and at pump stations (if any) to determine if capacity exists.

Recent wet weather system flow data can consist of:

- Comprehensive information from recent Sanitary Sewer System Evaluation Studies, or

- Wet weather data collected at (minimum of 3) key downstream nodes specified by the municipality.
  - This dated information can consist of instantaneous flow measurements or continuous flow or sewer depth measurements obtained during significant wet weather events, preferably during high groundwater conditions. Peak sewer flow recording methods are an acceptable method to collect this information.
  - Depth or flow measurements should continue until a significant wet weather event occurs, but would not have to extend beyond three months. A significant wet weather event is considered to be a daily rainfall amount of ½" or greater.

The DSCA must also contain a narrative and a detailed map showing the downstream routing of sewers from the proposed project site to the Wastewater Treatment Plant. Line sizes, theoretical capacity and pump stations must be identified and included in the analysis.

This DSCA, as well as any required inflow and infiltration (I/I) rehabilitation offset work at a 4:1 ratio, should be part of the project's Engineering Report. Please note that for sewer extension projects within the Erie County Sewer Districts, Professional Engineering (P.E.) certification is allowable for the DSCA and proposed I/I mitigation work. The engineering report, plans, and Application for Approval of Plans must be submitted to the Erie County Health Department as part of a complete sanitary sewer extension plan submission. If adequate capacity is not available, the sewer extension will not be approved until an acceptable remediation plan is developed.

2. Please be aware that if asbestos exists in any building(s) to be demolished, the protection of workers is regulated by the New York State Department of Labor (716/847-7126) and Occupational Safety and Health Administration (716/684-3891). In addition, the disposal of friable (readily crumbled and brittle) asbestos is regulated by this Department under 6 NYCRR Part 360 2.17(p). For more information on the disposal of friable asbestos, please contact the Region 9 Division of Materials Management at 716/851-7220.

The presence of elemental mercury and/or lead in any building(s) being demolished is also a concern of the Department. Mercury is found in many different common items such as fluorescent lights and electrical switches, while lead is mainly found in older paints (pre-1980). For guidance on the proper handling and disposal of mercury and/or lead, please contact our Region 9 Division of Environmental Remediation at 716/851-7220 or visit the Department's Mercury webpage at <https://www.dec.ny.gov/chemical/285.html>.

Kevin Loftus  
June 3, 2021  
Page 3

If you have any other questions, please feel free to contact Ms. Michelle Woznick of my staff at 716/851-7165 or [Michelle.Woznick@dec.ny.gov](mailto:Michelle.Woznick@dec.ny.gov).

Sincerely,

*David S. Denk*

David S. Denk  
Regional Permit Administrator

MRW:cmn

ecc:

Sean Hopkins, Esq., Hopkins, Sorgi & McCarthy PLLC  
Molly Bebak, NYSDEC Division of Water  
Rebecca Wightman, P.E., Erie County Health Department  
John Tomani, P.E., Erie County Health Department  
Mutasem Salah, P.E., Erie County Division of Sewerage Management

TC 396

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	18	40.11
	Town Clerk Fees	Marriage License Fee	22	385.00
		<b>Sub-Total:</b>		<b>\$425.11</b>
A2401	Interest Savings	Interest Savings	1	1.42
		<b>Sub-Total:</b>		<b>\$1.42</b>
A2530	Racing & Wagering Fees	Bell Jar License	1	10.00
		<b>Sub-Total:</b>		<b>\$10.00</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	19	918.49
		<b>Sub-Total:</b>		<b>\$918.49</b>
A2544	Dog License & Redemption Fees	Dog Redemption	2	75.00
		Exempt Dogs	1	0.00
		Female, Spayed	212	2,544.00
		Female, Unspayed	15	255.00
		Male, Neutered	202	2,424.00
		Male, Unneutered	32	544.00
		Late Fee	68	385.00
		Senior Discount	80	-640.00
		<b>Sub-Total:</b>		<b>\$5,587.00</b>
A2580	PIP & Application	PIP Permit Application	1	500.00
		<b>Sub-Total:</b>		<b>\$500.00</b>
A2655	E-ZPass	E-ZPass	1	25.00
		<b>Sub-Total:</b>		<b>\$25.00</b>
A2770	Photos, Street Maps, Zone M&B	Copy Photo Request	5	41.75
		<b>Sub-Total:</b>		<b>\$41.75</b>
B1560	Safety Inspection Fees	Fire Code	3	175.00
		<b>Sub-Total:</b>		<b>\$175.00</b>
B1603	Vital Statistics Fee	Copy Death Certificate	118	1,180.00
		Copy Marriage Certificate	29	150.00
		<b>Sub-Total:</b>		<b>\$1,330.00</b>
B2110	Zoning Fees	Hearing - Zoning Board	10	2,273.00
		Hearing Rezone Petition	1	3,030.00
		Hearing Special Use Permit	1	700.00
		Review Co-Location	1	2,250.00
		Zoning Inspection/Compliance	1	50.00
		<b>Sub-Total:</b>		<b>\$8,303.00</b>
B2555	Building & Alteration Permits	Building	178	23,811.95
		Occupancy	12	1,150.00
		Plumbing	13	497.50
		Res. Truss	1	50.00
		Sign	4	295.50
		<b>Sub-Total:</b>		<b>\$25,804.95</b>

Account#	Account Description	Fee Description	Qty	Local Share
B2570	Commercial Site Plan Review	Review Commercial Site Plan	2	11,025.00
		<b>Sub-Total:</b>		<b>\$11,025.00</b>
ET33-2770	Tree Planting Fees	Tree Planting	10	2,500.00
		<b>Sub-Total:</b>		<b>\$2,500.00</b>
ET37-2770	Recreation Filing Fee	Recreation Filing	10	12,500.00
		<b>Sub-Total:</b>		<b>\$12,500.00</b>
SG2130	Refuse & Garbage Fees	Refuse & Garbage Impact	10	2,320.23
		<b>Sub-Total:</b>		<b>\$2,320.23</b>
SG2189	Refuse & Garbage Cart Only	Refuse & Garbage Cart Only	11	1,133.00
	Refuse & Garbage Tags	Refuse & Garbage Tags	272	816.00
		<b>Sub-Total:</b>		<b>\$1,949.00</b>
T0035	PIP & Inspections	PIP Inspections	1	13,680.00
		<b>Sub-Total:</b>		<b>\$13,680.00</b>

<b>Total Local Shares Remitted:</b>	<b>\$87,095.95</b>
-------------------------------------	--------------------

Amount paid to: New York State Comptroller's Office	15.00
Amount paid to: NYS Ag. & Markets for spay/neuter program	555.00
Amount paid to: NYS Dept. of Health Marriage Lic.	472.50
Amount paid to: NYS Environmental Conservation	684.89

<b>Total State, County &amp; Local Revenues:</b>	<b>\$88,823.34</b>
--	--------------------

<b>Total Non-Local Revenues:</b>	<b>\$1,727.39</b>
----------------------------------	-------------------

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Terranova, Town Clerk, Town of Lancaster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

  
 Town Clerk

 6/3/22  
 Date





**Department of  
Environmental  
Conservation**

STATE OF NEW YORK  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**  
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1029-72236

TOWN OF LANCASTER  
21 Central Ave, Lancaster, NY 14086

Invoice Period: **05/01/2022** to **05/31/2022**

## Invoice Summary

Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	98	\$730.00	\$40.39	\$689.61
Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	1	(\$5.00)	(\$0.28)	(\$4.72)
Manual Adjustment Summary	Adjustment Note	Adjustment Type	Adjustment Amount	
Invoice Totals				Sweep \$684.89

**\$684.89** Will be swept from your bank account on **6/13/2022**



**Department of  
Environmental  
Conservation**

STATE OF NEW YORK  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**  
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1029-72236

TOWN OF LANCASTER  
21 Central Ave, Lancaster, NY 14086

Invoice Period: 05/01/2022 to 05/31/2022

**Product Summary**

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Senior Fishing	20	\$5.60	\$94.40	(1)	(\$0.28)	(\$4.72)	\$95.00	\$5.32	\$89.68
Recreational Marine Fishing Registry	45	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Fishing	25	\$33.12	\$566.88	0	\$0.00	\$0.00	\$600.00	\$33.12	\$566.88
Resident Fishing - Military Disabled	2	\$0.56	\$9.44	0	\$0.00	\$0.00	\$10.00	\$0.56	\$9.44
Resident Junior Hunting	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Back Tag	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Turkey Permit	1	\$0.55	\$9.45	0	\$0.00	\$0.00	\$10.00	\$0.55	\$9.45
Spring Turkey Tag #1	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Turkey Tag #2	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replacement License	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
<b>Totals</b>	<b>98</b>	<b>\$40.39</b>	<b>\$689.61</b>	<b>(1)</b>	<b>(\$0.28)</b>	<b>(\$4.72)</b>	<b>\$725.00</b>	<b>\$40.11</b>	<b>\$684.89</b>

**\$684.89** Will be swept from your bank account on **6/13/2022**



**Department of  
Environmental  
Conservation**

STATE OF NEW YORK  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**  
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1029-72236

TOWN OF LANCASTER  
21 Central Ave, Lancaster, NY 14086

Invoice Period: 05/01/2022 to 05/31/2022

**Daily Summary**

Sales				Reversals / Voids			Net		
Date	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
05/02/2022	4	\$1.66	\$28.34	0	\$0.00	\$0.00	\$30.00	\$1.66	\$28.34
05/03/2022	4	\$1.66	\$28.34	0	\$0.00	\$0.00	\$30.00	\$1.66	\$28.34
05/04/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/05/2022	2	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
05/06/2022	4	\$1.66	\$28.34	0	\$0.00	\$0.00	\$30.00	\$1.66	\$28.34
05/07/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/08/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/09/2022	8	\$2.22	\$37.78	0	\$0.00	\$0.00	\$40.00	\$2.22	\$37.78
05/10/2022	6	\$1.94	\$33.06	0	\$0.00	\$0.00	\$35.00	\$1.94	\$33.06
05/11/2022	8	\$3.32	\$56.68	0	\$0.00	\$0.00	\$60.00	\$3.32	\$56.68
05/12/2022	4	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
05/13/2022	3	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
05/14/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/15/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/16/2022	14	\$5.26	\$89.74	0	\$0.00	\$0.00	\$95.00	\$5.26	\$89.74
05/17/2022	2	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
05/18/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/19/2022	2	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
05/20/2022	7	\$1.11	\$18.89	0	\$0.00	\$0.00	\$20.00	\$1.11	\$18.89
05/21/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/22/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/23/2022	4	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
05/24/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/25/2022	10	\$2.50	\$42.50	(1)	(\$0.28)	(\$4.72)	\$40.00	\$2.22	\$37.78
05/26/2022	4	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
05/27/2022	8	\$5.52	\$94.48	0	\$0.00	\$0.00	\$100.00	\$5.52	\$94.48
05/28/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/29/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/30/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05/31/2022	4	\$0.56	\$9.44	0	\$0.00	\$0.00	\$10.00	\$0.56	\$9.44
<b>Totals</b>	<b>98</b>	<b>\$40.39</b>	<b>\$689.61</b>	<b>(1)</b>	<b>(\$0.28)</b>	<b>(\$4.72)</b>	<b>\$725.00</b>	<b>\$40.11</b>	<b>\$684.89</b>

**\$684.89** Will be swept from your bank account on **6/13/2022**

## Monthly Report of Marriage Licenses Issued

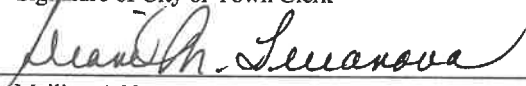
SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <b>May</b> 2022	DEP NO. _____ \$ _____ Check # _____
City or Town of <u>Lancaster</u>	<b>DO NOT WRITE IN ABOVE SPACE</b>
County of <u>Erie</u>	

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from 43 to 65 inclusive.

(If ONE license was issued place number in the first space only!) (If NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health  <b>DO NOT SEND CASH</b>  Amount of remittance with this report  \$ 472.50	Name of City or Town Clerk (Please Print) <b>Diane M. Terranova</b>	
	Signature of City or Town Clerk 	Date <b>06/01/2022</b>
	Mailing Address <b>21 Central Ave Lancaster, NY 14086</b>	

### INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

## STATE OF NEW YORK

DO NOT WRITE IN THIS SPACE

## REPORT OF BINGO FEES COLLECTED

PURSUANT TO CHAPTER 437 &amp; 438, LAWS OF 1962

AMOUNT REC'D. \_\_\_\_\_ ENT. BY \_\_\_\_\_

REFUND \_\_\_\_\_ CHECKED BY \_\_\_\_\_

DEPOSITED \_\_\_\_\_ CODE \_\_\_\_\_

SHEET NO. 1 OF 1MONTH OF May, 2022NAME OF MUNICIPALITY Town of Lancaster COUNTY ErieP.O. ADDRESS 21 Central Ave, Lancaster, NY 14086

CODE NUMBER \_\_\_\_\_

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
A.) TOTAL FEES COLLECTED			\$0.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$0.00
C.) TRANSMITTED HERewith TO STATE COMPTROLLER			\$0.00

TOTALS

## CERTIFICATION OF ISSUING OFFICER:

Town Clerk \_\_\_\_\_ of the Diane M. Terranova \_\_\_\_\_, hereby certifies that -he/she is the  
Town of Lancaster  
 State of New York; that -he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement  
 of operations for the period which it covers.

*Diane M. Terranova*  
 Issuing Officer

## CERTIFICATION OF REMITTING OFFICER:

Supervisor \_\_\_\_\_ of the Ronald Ruffino, Sr. \_\_\_\_\_, hereby certifies that -he/she is the  
Town of Lancaster  
 State of New York; that -he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the  
 which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 438 of  
 the Laws of 1962, as amended.

Remitting Officer

**STATE OF NEW YORK**  
**REPORT OF GAMES OF CHANCE**  
**FEES COLLECTED**

PURSUANT TO CHAPTER 960, LAWS OF 1976

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D. \_\_\_\_\_ ENT. BY \_\_\_\_\_  
REFUND \_\_\_\_\_ CHECKED BY \_\_\_\_\_  
DEPOSITED \_\_\_\_\_ CODE \_\_\_\_\_

SHEET NO. 1 OF 1

MONTH OF May, 2022

NAME OF MUNICIPALITY Town of Lancaster

COUNTY Erie

P.O. ADDRESS 21 Central Ave. Lancaster, NY 14086

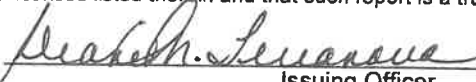
CODE NUMBER \_\_\_\_\_

NAME OF ORGANIZATION	LICENSE NO.	NUMBER OF OCCASIONS	AMOUNT
Variety Club of Buffalo	14-217-199-02528	1	25.00
A.) TOTAL FEES COLLECTED			\$25.00
B.) DELIVERED TO MUNICIPAL TREASURY			\$10.00
C.) TRANSMITTED HERewith TO STATE COMPTROLLER			\$15.00

**TOTALS**

**CERTIFICATION OF ISSUING OFFICER:**

Town Clerk Diane M. Terranova of the Town of Lancaster, hereby certifies that - he/she is the State of New York; that - he/she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

  
Issuing Officer

**CERTIFICATION OF REMITTING OFFICER:**

Supervisor Ronald Ruffino, Sr. of the Town of Lancaster, hereby certifies that - he/she is the State of New York; that - he/she has examined the annexed report, that - he/she knows such report to be a true and correct statement of operations for the which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976, as amended.

\_\_\_\_\_  
Remitting Officer

From: 5/1/2022  
Erie

To: 5/31/2022  
14

DOG LICENSE MONTHLY REPORT  
Send Copy To:

Animal Population Control

06/03/2022  
Diane M. Terranova

Town of Lancaster

17

Town Clerk

LICENSE TYPES

AND FEES  
Unspay  
Seniors  
Yrs  
Dogs

	414	414	73	Unspay Seniors	Yrs Dogs	Unspayed Statutory Fee (B)	Spayed Statutory Fee (C)	Local Fee (D)	Late Penalty (E)	Spayed Fee (F)	Unspayed Fee (G)
1. Spay/Neuter	414	414	73			NO FEE	@ 0.00	@ 12.00 4,384.00	61 @ 5.00 330.00	@ 1.00 414.00	NO FEE
2. Unspay/Unneut	47	47	7 47			@ 0.00	NO FEE	@ 17.00 743.00	7 @ 5.00 55.00	NO FEE	@ 3.00 141.00
3. Exemption	1	1				NO FEE	NO FEE	NO FEE	NO FEE	@ 0 0.00	@ 0 0.00
4. Purebred(1-10)	0	0	0			@ 0.00	@ 0.00	@ 25.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
5. Purebred(11-25)	0	0	0			@ 0.00	@ 0.00	@ 50.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
6. Purebred(26+)	0	0	0			@ 0.00	@ 0.00	@ 100.00 0.00	@ 5.00 0.00	@ 1.00 0.00	@ 3.00 0.00
7. TOTALS	462	462	80 47			\$0.00	\$0.00	\$5,127.00	\$385.00	\$414.00	\$141.00

REPLACEMENT AND PUREBRED

TAG ORDERS PROCESSED

	Column H	Column I (Local)	Column J (Statutory)
8. Replacement Tags	# Each	Tag Fees	Tag Fees
9. Purebred Tags	0	0.00	0.00
10. TOTALS	0	\$0.00	\$0.00

DISBURSEMENTS (to T.C.V.)

	(to County)	(to Animal Population Control)
12. Local% of 7B + 7C	\$0.00	15. Stat% of 7B + 7C \$0.00
13. Local% of 7D + 7E + 10I	\$5,512.00	16. Stat% of 10J \$0.00
14. Total	\$5,512.00	17. Total \$0.00

Amount paid to: County Treasurer for Dog Licenses..... \$0.00

Amount paid to: NYS Ag. & Markets for spay/neuter program..... \$555.00

LICENSE SUMMARY

1. Number of Original Standard Dog Licenses:	62
2. Number of Original Purebred Dog Licenses:	0
3. Number of Standard Renewals (including New Owner Licenses):	400
4. Number of Purebred License Renewals:	0
5. Total of Lines 1-3:	462

06/01/2022  
09:03:52  
Mary Nowak

Town of Lancaster

Page: 1

### Miscellaneous Cash Report

For Transaction Type: Permits

For Fee Type: Fire Code

Date Range: 05/01/2022 to 05/31/2022

Transaction Type	Fee Type	Receipt #	Date	Customer	Qty	Total
Permits	Fire Code	1	05/04/2022	Do, Master Chongs World Clas 4905 Transit Rd Lancaster, NY 14043	1	\$75.00
Permits	Fire Code	1	05/09/2022	Crab, King 6651 Transit Rd Lancaster, NY 14086	1	\$50.00
Permits	Fire Code	2	05/26/2022	Stay, Paws Play and 5395 Genesee St Unit 2 Lancaster, NY 14086	1	\$50.00

Total Quantity: 3

Grand Total: \$175.00



Pmt No	Building	Plumbing	Occupancy	Signs	Other	Recreation	Trees	Safety	Conservation	Refuse	TOTALS	No Street	Town/Village	Structure
34243	40.00										40.00	68 Pleasant View	Town	Er. Pool-Abv Grnd
34244	43.20										43.20	86 Laverack	Village	Er. Fence
34245	25.00										25.00	38 Quincy	Village	Dumpster - Temp.
34246	121.50										121.50	8 Pinetree	Town	Er. Deck
34247	196.00										196.00	6 Summerfield	Town	Er. Pool-In Grnd
34248	32.10										32.10	3 Northbrook	Town	Er. Fence
34249	25.00										25.00	251 Lake	Village	Dumpster - Temp.
34250	94.60										94.60	9 Northbrook	Town	Er. Fence
34251	62.40										62.40	49 Lake Forest	Town	Er. Garage
34252	78.00										78.00	74 Church	Village	Er. Garage
34253	45.20										45.20	187 Nathan's	Town	Er. Fence
34254	38.80										38.80	46 Stephens	Village	Er. Fence
34255	526.75										526.75	8 Highland	Village	Er. Res. Alt.
34256	55.00										55.00	4845 Transit	Town	Er. Comm. Add./Alt.
34257	90.00										90.00	15 Caswell	Village	Re-Roof
34258	40.00										40.00	305 Enchanted Forest	Town	Er. Fence
<b>Totals</b>	<b>23,811.95</b>	<b>497.50</b>	<b>1,150.00</b>	<b>295.50</b>	<b>50.00</b>	<b>12,500.00</b>	<b>2,500.00</b>			<b>2,320.23</b>	<b>43,125.18</b>			

06/01/2022  
09:04:38  
Mary Nowak

Town of Lancaster

Page: 1

### Miscellaneous Cash Report

For Transaction Type: Planning & Zoning  
For Fee Type: Review Commercial Site Plan  
Date Range: 05/01/2022 to 05/31/2022

Transaction Type	Fee Type	Receipt #	Date	Customer	Qty	Total
Planning & Zoning	Review Commercial Site Plan	1	05/16/2022	Development, Blaszk 4401 Transit Rd Lancaster, NY 14086	1	\$2,450.00
Planning & Zoning	Review Commercial Site Plan	2	05/26/2022	Sales, Robert James 4543 Walden Ave Lancaster, NY 14086	1	\$8,575.00
					<b>Total Quantity:</b>	2
					<b>Grand Total:</b>	\$11,025.00

06/01/2022  
9:06:10 AM  
Mary Nowak

Town of Lancaster

Page: 1

### General Licensing Report

For License Type: Planning & Zoning / Fee Type: PIP Inspections  
Date Range: 05/01/2022 to 05/31/2022

<u>License Type/Fee Type</u>	<u>License #</u>	<u>Issue Date/ Expiration Date</u>	<u>Licensee</u>	<u>Qty/Total</u>	<u>Notes</u>
Planning & Zoning (PIP Inspections)	000841	05/24/2022	Group, The Broadway 5807 Broadway ,	1.00 \$13,680.00	
Quantity Sub Total:				1	
Amount Sub Total:				\$13,680.00	
Quantity Grand Total:					1
Amount Grand Total:					\$13,680.00

DATE	CASH DEPOSIT 6591	CHECK DEPOSIT 6591	CREDIT CARD SALES 7522	ONLINE 2255	INTEREST	TOTAL	WIRE TO SUPERVISOR	TRANSFER TO D.E.C.	CHECK NUMBER	FOR	AMOUNT
5/1/2022											
5/2/2022	\$ 129.95	\$ 1,301.41	\$ 382.10	\$ 18.00		\$ 1,831.46	\$ 65,226.93	\$ 1,164.67	1872	Ag&Mkts	\$ 530.00
5/3/2022	\$ 245.20	\$ 921.60	\$ 197.45			\$ 1,364.25			1873	NYSDOH	\$ 270.00
5/4/2022	\$ 76.30	\$ 798.20	\$ 40.00			\$ 914.50			1874	Bingo & GOC	\$ 15.00
5/5/2022	\$ 46.00	\$ 1,310.69	\$ 360.45			\$ 1,717.14					
5/6/2022	\$ 169.80	\$ 2,355.00	\$ 159.60			\$ 2,684.40					
5/7/2022				\$ 13.00		\$ 13.00					
5/8/2022											
5/9/2022	\$ 360.40	\$ 1,771.58	\$ 2,519.88			\$ 4,651.86					
5/10/2022	\$ 116.00	\$ 101.00	\$ 211.80			\$ 428.80					
5/11/2022	\$ 240.00	\$ 2,483.58	\$ 959.50			\$ 3,683.08					
5/12/2022	\$ 14.00	\$ 1,172.97	\$ 920.00			\$ 2,106.97					
5/13/2022	\$ 375.10	\$ 263.00	\$ 667.00	\$ 13.00		\$ 1,318.10					
5/14/2022											
5/15/2022											
5/16/2022	\$ 253.00	\$ 13,340.12	\$ 235.00			\$ 13,828.12					
5/17/2022	\$ 72.15	\$ 561.00	\$ 143.00	\$ 26.00		\$ 802.15					
5/18/2022	\$ 520.10	\$ 59.25	\$ 94.10			\$ 673.45					
5/19/2022	\$ 172.00	\$ 13,201.85	\$ 45.00			\$ 13,418.85					
5/20/2022											
5/21/2022	\$ 208.35	\$ 3,182.22	\$ 233.25			\$ 3,623.82					
5/22/2022				\$ 13.00		\$ 13.00					
5/23/2022	\$ 426.50	\$ 866.24	\$ 322.00			\$ 1,614.74					
5/24/2022	\$ 144.00	\$ 14,801.35	\$ 786.00			\$ 15,731.35					
5/25/2022	\$ 363.20	\$ 399.00	\$ 40.00	\$ 26.00		\$ 828.20					
5/26/2022	\$ 237.10	\$ 13,776.15	\$ 465.50			\$ 14,478.75					
5/27/2022	\$ 418.35	\$ 270.00	\$ 128.00			\$ 816.35					
5/28/2022											
5/29/2022											
5/30/2022											
5/31/2022	\$ 264.00	\$ 1,823.58	\$ 179.00	\$ 13.00		\$ 2,279.58					
5/31/2022					\$ 1.42	\$ 1.42					
				MONTHLY TOTAL	\$ 88,823.34						



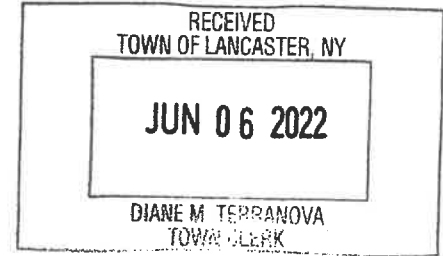
# Town of Lancaster

397

BUILDING DEPARTMENT  
21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
716-684-4171  
FAX 685-5317

June 3, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086



RE: Assistant Code Enforcement Officer Appointment

The Town of Lancaster Building Department has selected a candidate to fill an Assistant Code Enforcement Officer position as budgeted for 2022.

If it pleases the Board, I request the appointment of Craig Blanchard, \_\_\_\_\_ Lancaster, NY 14086 for that position with a start date of June 20, 2022.

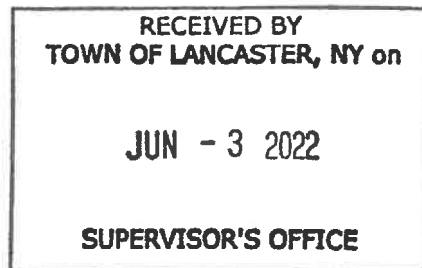
As a former Town employee of 2 years as Building and Zoning Clerk, the salary will start at the full base pay budgeted for fiscal year 2022 for Assistant Code Enforcement Officer.

If you have any concern regarding this matter, please feel free to contact me.

Sincerely,

Matt Fischione, Code Enforcement Officer  
Town of Lancaster Building Department  
21 Central Avenue  
Lancaster, NY 14086

MF



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

June 7, 2022

Mr. Edward Schiller, Town Engineer  
Wm. Schutt & Associates  
37 Central Avenue  
Lancaster, New York 14086

Mr. Matthew Fischione, Building Inspector  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Re: **Dumping Permit -**  
31 Peppermint Road

Gentlemen:

Enclosed is a resubmitted application from the above referenced petitioner requesting a permit pursuant to Chapter 287 of the Code of the Town of Lancaster for permission to dump and dispose of materials outside of permitted sanitary landfill areas.

Would you please review the above referenced letter and recommend to the Town Board whether you approve or disapprove of the issuance of this permit.

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova  
Town Clerk

DMT/dm  
Encl.

cc: Town Board  
PM Peppermint, Inc. (Letter Only)

File: Permit/Prmtdumpltrs.doc

PM PEPPERMINT INC.  
5636 Transit Road  
Depew, New York 14043  
(716-681-7944      FAX (716)681-9761

June 6, 2022

Ms. Diane Terranova  
Town Clerk  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

RE: Dump and Dispose of Material Permit

Dear Ms. Terranova:

Enclosed is our application for the renewal of our Dump and Dispose of Materials Permit.

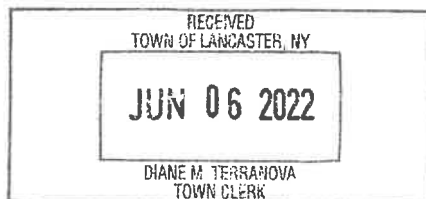
Accadia will be the sole company dumping the materials at the site. If at any time we entertain the option for another party to dump at our site, we will contact the building department immediately for their approval.

Sincerely,



Flory Bodami  
Accadia Site Contracting Inc.

Enc.



TOWN OF LANCASTER

APPLICATION PURSUANT TO CHAPTER 22-8 OF THE CODE OF THE TOWN OF  
LANCASTER

- FOR PERMISSION TO -

DUMP AND DISPOSE OF MATERIALS OUTSIDE PERMITTED SANITARY LANDFILLS

- ITEM 1. PROPERTY OWNER:  
PM Peppermint Inc.  
(Name)  
5636 Transit Road  
(Address)  
Depew NY 14043 716-681-7944  
(Address) (Phone No.)
- ITEM 2. FILE SITE LOCATION AND DESCRIPTION:  
(i.e. - 5782 Broadway - private dwelling on one acre lot)  
31 Peppermint Road Lancaster, NY 14086
- ITEM 3. ZONING CLASSIFICATION:  
Sand, Gravel, Aggregates SGA
- ITEM 4. PURPOSE AND EXTENT OF FILLING OPERATION:  
To dispose of clean soil material associated with various  
construction projects throughout WNY.
- ITEM 5. EXPECTED DURATION OF FILING OPERATION:  
Over the next several years
- ITEM 6. TYPE OF FILL:  
Clean dirt
- ITEM 7. IDENTIFY SOURCE OF FILL: Various projects to be completed by  
Accadia Site Contracting Inc.
- ITEM 8. STREAMS AND DRAINAGE DITCHES:  
Are there any streams or drainage ditches on this property?  
(yes) (no) No
- ITEM 9. FLOOD PLAIN:  
Is fill site located in a designated Town of Lancaster area flood plain?  
(yes) (no) No





ITEM 10: WET LAND AREA:

Is fill site located in a designated New York State Wetland area?  
(yes) (no) No

ITEM 11. SITE PLAN:

Applicant must attach to this application a site plan similar to the sample attached hereto showing the following:

- a) Site Plan
- b) Location of all buildings on fill site
- c) Location of all streams or drainage on fill site whether titled or not
- d) shaded area where fill is to be deposited

ITEM 12. TOPOGRAPHICAL PLAN:

Applicant must add to the Site Plan a topographical plan similar to the sample attached hereto showing the following:

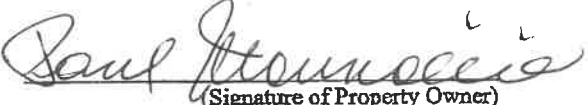
- a) The present grade line
- b) A dotted line indicating the proposed finished grade level

ITEM 13. ADDITIONAL STATEMENT OF APPLICANT: (If desired)

The property owner is also the owner of Accadia Site  
Contracting Inc.  
Accadia will be dumping clean material generated from Accadia  
Projects.

**AFFIRMATION OF OWNER:**

I certify that I/we am/are the owner(s) of the property for which this Filling Permit is requested, that I/we have examined this application, and the statements contained therein are true to the best of my/our knowledge and belief.

 6/6/22  
(Signature of Property Owner)

\_\_\_\_\_  
(Signature of Property Owner)

**INSTRUCTIONS TO APPLICANT**

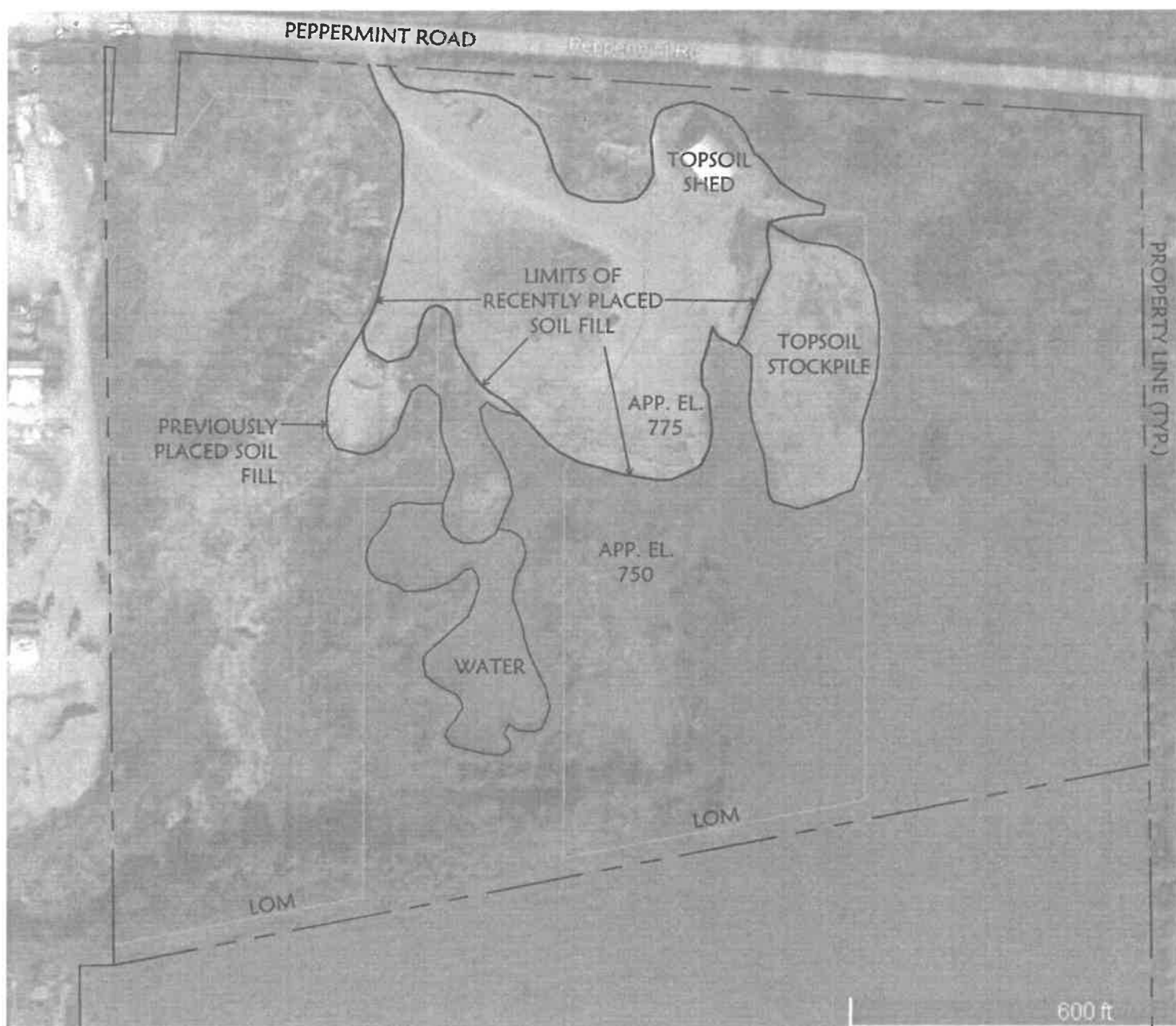
Applicant must complete application, draw sample site plan (see sample attached) and deliver it to the Town Clerk, with a non-refundable processing fee of \$100.00. Make check payable to "Town of Lancaster."

The application is then forwarded to the Code Enforcement Officer and Town Engineer for recommendation.

Upon receipt of their written recommendations, the application will be presented to the Town Board for a resolution approving or denying said application.

File: Permit/dumpapplication

Revised 8/22/19

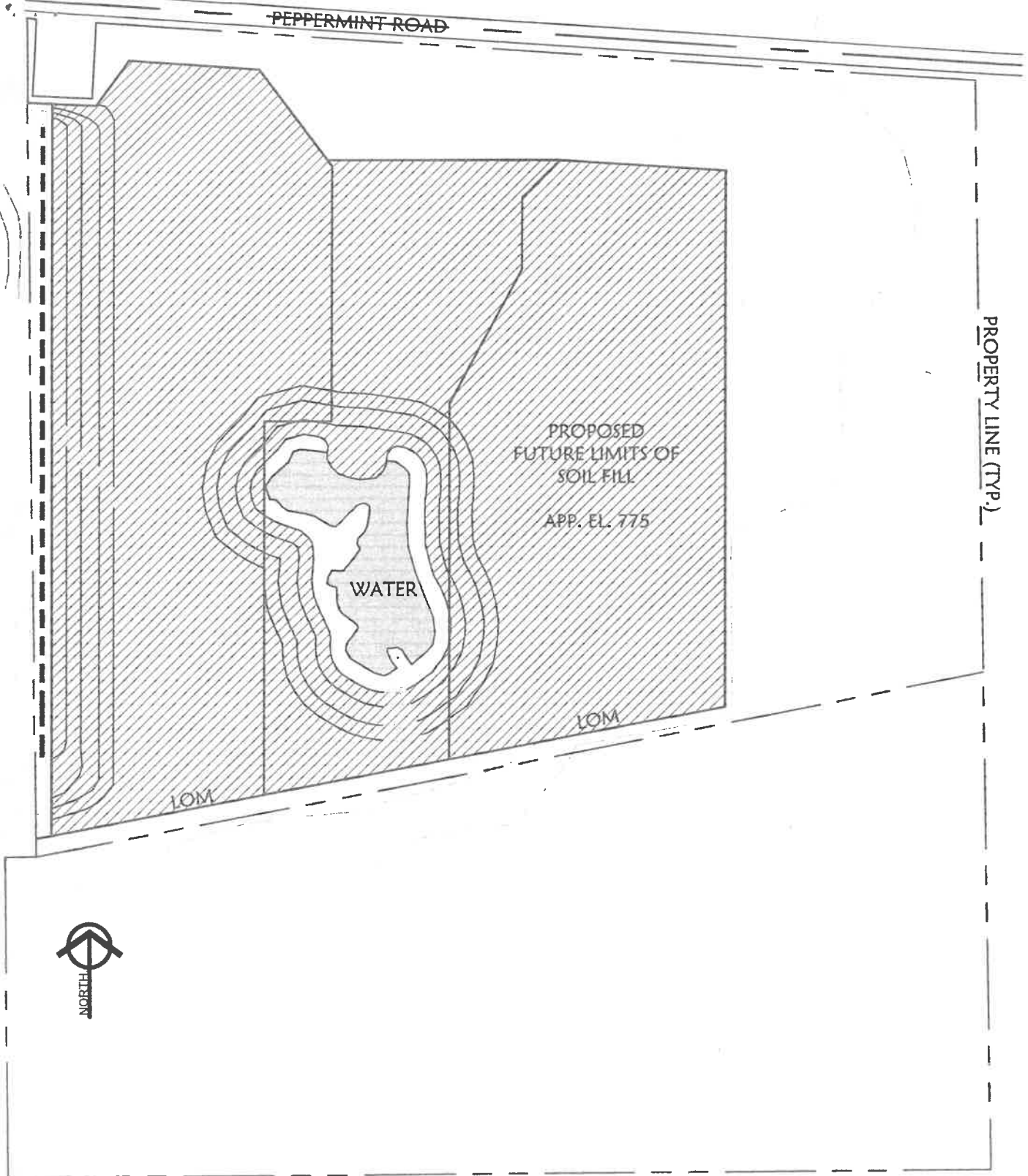



**GGE**  
 ENGINEERING • DESIGN  
 GLYNN GEOTECHNICAL ENGINEERING  
 415 S. TRANSIT STREET  
 LOCKPORT, NEW YORK 14094  
 VOICE (716) 625-6933 / FAX (716) 625-6983  
[www.glynngroup.com](http://www.glynngroup.com)

PROJECT: <b>SOUTH PEPPERMINT RD SITE</b>			
SUBJECT: <b>EXISTING FILL PLAN</b>			
CLIENT: <b>PM PEPPERMINT</b>			
PROJ. NO.: 12-1113	SCALE: 1"=200'-0"	DATE: 06.06.22	BY: GEL

SHEET NO.:

**F1**



 <b>ENGINEERING • DESIGN</b> GLYNN GEOTECHNICAL ENGINEERING 415 S. TRANSIT STREET LOCKPORT, NEW YORK 14094 VOICE (716) 625 - 6933 / FAX (716) 625-6983 <a href="http://www.glynngroup.com">www.glynngroup.com</a>	PROJECT: <b>SOUTH PEPPERMINT RD SITE</b>			SHEET NO.:  <b>F2</b>
	SUBJECT: <b>PROPOSED FILL PLAN</b>			
	CLIENT: <b>PM PEPPERMINT</b>			
	PROJ. NO.: 12-1113	SCALE: 1"=200'-0"	DATE: 06.06.22	

# Town of Lancaster

TOWN PLANNING BOARD  
21 Central Avenue  
Lancaster, New York 14086

June 1, 2022

Planning Board Members:

Neil Connelly, Chairman  
Rebecca Anderson  
John Copas  
Anthony Gorski  
Joseph Keefe  
Lawrence Korzeniewski

Town Board Members:

Ronald Ruffino, Sr., Supervisor  
Mark Burkard  
Adam Dickman  
Robert Leary  
David Mazur

Engineering Consultant:

Ed Schiller, Wm. Schutt & Associates

Town Attorney:

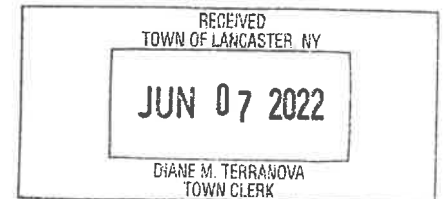
Thomas Fowler, Jr.

Town Highway Superintendent:

John Pilato

Building & Zoning Inspector:

Matthew Fischione



Ladies/Gentlemen:

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held June 1, 2022. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting and may be amended before approval.

Sincerely yours,

Neil R. Connelly  
Planning Board Chairman

NRC:sg

A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at Town Hall, 21 Central Avenue, Lancaster, NY on the 1<sup>st</sup> day of June 2022 at 7:00 P.M. and there were present:

**PRESENT:** Neil Connelly, Chairman  
Rebecca Anderson, Member  
John Copas, Member  
Anthony Gorski, Member  
Joseph Keefe, Member  
Lawrence Korzeniewski, Member

**EXCUSED:** None

**ABSENT:** None

**ALSO PRESENT:** None

**Town Board Members:** None

**Other Elected Officials:** None

**Town Staff:** Emily Orlando, Deputy Town Attorney  
Ed Schiller of Wm. Schutt & Assoc.  
Matt Fischione, Code Enforcement Officer  
Sherry Guarino, Recording Secretary

Meeting called to order by Chairman Neil Connelly at 7:00 p.m.

Pledge of Allegiance led by Chairman Neil Connelly.

Roll Call of Planning Board Members:

Chairman Neil Connelly- Present

Joseph Keefe- Present

Rebecca Anderson- Present

Lawrence Korzeniewski- Present

John Copas- Present

Anthony Gorski- Present

Minutes - A motion was made by Member Lawrence Korzeniewski to approve the minutes from the May 18<sup>th</sup>, 2022 Planning Board Meeting. Motion seconded by Member Anthony Gorski.

**Motion carried.**

TOWN OF LANCASTER PLANNING BOARD  
COMMUNICATIONS FOR JUNE 1, 2022

- 6.01.01 Memo dated 5/28/22 from John Pilato, Highway Superintendent, indicating no comment regarding the addition at 4401 Walden Ave.
- 6.01.02 Memo dated 5/23/22 from Michelle Barbaro, Deputy Highway Superintendent, indicating no issues with the addition at 4401 Walden Ave.
- 6.01.03 Letter dated 5/12/22 from Thomas Fitzgerald, Tops Markets, voicing their objection to the proposed development at 4781 Transit Rd.
- 6.01.04 Notice of Public Hearing to be held 6/06/22 for a Local Law that will require the Planning Board to provide recommendations prior to Town Board approval for granting a site plan expansion
- 6.01.05 Copy of resolution approved by the Town Board on 5/16/22 which updates and corrects lot sizes within Zoning 400 Attachment 2, Schedule B
- 6.01.06 SEQR response dated 5/24/22 from the NYS DOT regarding Dollar General
- 6.01.07 SEQR response dated 5/24/22 from the NYS DOT regarding Try-It Distributing
- 6.01.08 SEQR response dated 5/25/22 from the NYS DEC regarding Try-It Distributing
- 6.01.09 Letter dated 5/24/22 from Mark Maser, P.E. with responses to comments by Ed Schiller, Town Engineer, regarding the Try-It Distributing project
- 6.01.10 Letter dated 5/27/22 from Ed Schiller, Town Engineer, with comments regarding Try-It Distributing
- 6.01.11 Letter dated 5/27/22 from Ed Schiller, Town Engineer, with comments regarding the site plan building addition at 4401 Walden Ave.
- 06.01.12 Letter dated 6/01/22 from Ed Schiller, Town Engineer, regarding 9 Division St.
- 06.01.13 Letter dated 6/01/22 from Ed Schiller, Town Engineer, regarding Robert James Sales
- 06.01.14 Response from Erie County Division Environment and Planning regarding Local Law for lot size change
- 06.01.15 Letter dated 6/01/22 from Mark Schaefer and Sheila Malicki voicing objection to 9 Division St.

**REVISED SITE PLAN REVIEW – PROJECT #2836, SINGLE-FAMILY DWELLING ON VACANT LOT (CZERNIAK), SBL# 104.15-11-26, LOCATED 9 DIVISION ST. BOWANSVILLE, N.Y. 14206, BUILD A SINGLE DWELLING ON VACANT LAND**

Jason and Lauren Czerniak were present and stated this property will be used to construct a single-family dwelling and will not be used to operate a business as previously planned. Mr. Czerniak informed the Board that the new dwelling will be an improvement to the area. Matt Fischione (Building & Zoning Inspector) stated this project will be constructed on an undeveloped parcel on a dead-end street and it could be considered a Type 2 Action or an Unlisted Action which would need an environmental review. Chairman Connelly said this is comparable to the Bradley Project # 1235 and thinks it should be tabled due to waiting on Council for their decision on Type 2 or Unlisted on Bradley Street Project. He also brought to the attention of Mr. and Mrs. Czerniak the concerns of the current neighbors about conducting business off this property along with equipment being stored on the property, trees being cleared and trucks coming down the road. This property is not zoned commercial. Mr. Czerniak denied doing any form of business on the property or having any trucks come down the road. He did however say he is storing building materials on the property for use in the construction of the single-family home when approved.

**DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Member Rebecca Anderson to table the project to a future meeting. Motion seconded by Member Lawrence Korzeniewski.

Roll call as follows:

Chairman Connelly - YES

Joseph Keefe - YES

Rebecca Anderson - YES

Lawrence Korzeniewski - YES

John Copas- YES

Anthony Gorski - YES

**Motion carried.**



**AMENDED SITE PLAN REVIEW – PROJECT #8109, ROBERT JAMES SALES INC. PHASE II, SBL# 95.00-3-25, LOCATED AT 4543 WALDEN AVE. MODIFY APPROVED SITE PLAN TO ADD A TRUCK DOCK AND A POLE BARN FOR VEHICLE STORAGE**

Chase Kraemer representing Hybrid Building Solutions was asking for the Board's approval of the site plan for Phase II of Project # 8109. The original site plan consisted of two warehouses, an office building and seven truck docks. Mr. Kraemer would like to add a 4,800 sq. ft. pole barn and two additional truck docks. Ed Schiller (Town Engineer) stated the revised site plan only has a building permit for Phase I of the project and would no longer be in effect and a Public Improvement Permit (P.I.P.) for Phase II was never obtained. Due to this the project cannot move forward. This project will require a SEQR and is considered an unlisted action.

**DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Chairman Neil Connelly to table the project to a future Planning Board Meeting. Motion seconded by Member John Copas.

Roll call as follows:

Chairman Connelly- YES

Joseph Keefe- YES

Rebecca Anderson- YES

Lawrence Korzeniewski- YES

John Copas - YES

Anthony Gorski- YES

**Motion carried.**

**SITE PLAN REVIEW – PROJECT # 3211, WAREHOUSE ADDITION, SBL# 95.00-4-32.112, LOCATED AT 4401 WALDEN AVE. UNCONDITIONED WAREHOUSE SPACE TO BE ADDED TO EXISTING WAREHOUSE FOR THE STORAGE OF EQUIPMENT AND/OR MATERIALS**

Justin White representing Waldemar Blaszak is asking for approval of a 1,000 sq. ft. warehouse addition located at 4401 Walden Ave. Matt Fischione (Building and Zoning Inspector) stated that the Building Department received a complaint on May 17<sup>th</sup> about site work happening on the southwest portion of the property and the operator of the machinery damaged the storm water system of the property. The Building Department issued a Stop Work Order. The company agreed to restore the storm water system to the original design. For work to be done on this site a building permit and site plan is needed before any digging to be done.

**DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Member Anthony Gorski to approve the project if everything needed by the building department is provided. Motion seconded by Member Joseph Keefe.

Roll call as follows:

Chair Connelly- YES

Joseph Keefe - YES

Rebecca Anderson- YES

Lawrence Korzeniewski- YES

John Copas - YES

Anthony Gorski - YES

**Motion carried.**

**SITE REVIEW – PROJECT #5055, CROSS CREEK PHASE 9, S.B.L. # 94.15-1-23, LOCATED AT 538 PAVEMENT RD. 6 LOT SINGLE FAMILY SUBDIVISION ON 2.20 ACRES SITE IS PROPERLY ZONED MFMU, INCLUDES ALL RELATED SITE IMPROVEMENTS AS DESCRIBED IN THE PROJECT PLANS**

Ken Zollitisch from Greenman Pedersen was present asking for approval of a Preliminary Plat for Project #5055. The Planning Board agreed that the new lot size code within Zoning 400 Attachment 2, Schedule B will not apply to this project.

#### **DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Chairman Neil Connelly to recommend approval of the project to the Town Board. Motion seconded by Member Lawrence Korzeniewski.

Roll call as follows:

Chairman Connelly- YES

Joseph Keefe- YES

Rebecca Anderson- YES

Lawrence Korzeniewski- YES

John Copas- YES

Anthony Gorski- YES

**Motion carried.**

## **DISCUSSION – APPROVE A LOCAL LAW FOR A SPECIAL USE PERMIT REGARDING HOME OCCUPATIONS**

Emily Orlando (Deputy Town Attorney) asked the Planning Board to recommend approval of a Local Law Amending the Code of the Town of Lancaster by updating and correcting requirements for Home Occupations within the Residential Districts and Zoning 400 Attachment 1, Schedule A.

### **DETERMINATION**

Based on the information presented to the Planning Board, a motion was made by Chairman Connelly to recommend approval of correction to existing Residential Districts and Zoning 400 Attachment 1, Schedule A. Motion seconded by Member Rebecca Anderson.

Roll call as follows:

Chairman Connelly – YES

Anthony Gorski - YES

Rebecca Anderson – YES

Lawrence Korzeniewski - YES

John Copas – YES

Joseph Keefe - YES

**The Motion to recommend approval was thereupon carried.**

## **DISCUSSION – APPROVE A ZONING CODE, LOCAL LAW CHANGE TO LOT SIZES**

Emily Orlando (Deputy Town Attorney) asked the Planning Board for a recommendation of Negative Declaration for a Local Law Amending the Code of the Town of Lancaster by updating and correcting lot sizes within Zoning 400 Attachment 2, Schedule B (400 Attachment 2:1-2:3 & 2:5).

### **DETERMINATION**

The following motion to offer a Negative Declaration was offered by Member John Copas, who moved its adoption, seconded by Member Joseph Keefe.

Roll call as follows:

Chairman Connelly – YES

Anthony Gorski - YES

Rebecca Anderson – YES

Lawrence Korzeniewski - YES

John Copas – YES

Joseph Keefe – YES

**The Motion to offer a Negative Declaration was thereupon carried.**

Motion made by Chairman Neil Connelly at 8:24 p.m. to adjourn the meeting. Seconded by Member Joseph Keefe.

**Motion Carried.**

*T.A. Reso.*  
**LANCASTER POLICE DEPARTMENT**  
*T.C. Comm.*

400



WILLIAM J. KARN, JR.  
CHIEF OF POLICE



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

June 3, 2022

Ronald Ruffino, Supervisor  
Honorable Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Supervisor Ruffino and Honorable Council Members:

The Department requests that the Town Board deem the listed vehicles surplus property to be sold at public auction.. We would like to utilize the online auction services of "Auctions International" as they have experience with many other municipalities as well as our own. The vehicle would be listed for online bids beginning on or about June 23, 2022 and ending on or about July 10, 2022. The vehicles would be made available for inspection at the Town Center, 525 Pavement Road.

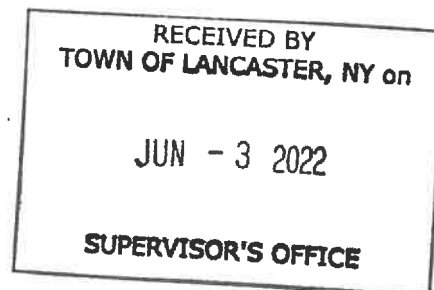
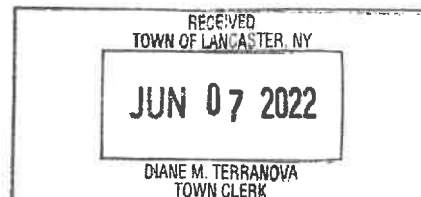
**Vehicle to be deemed surplus:**

- |  |             |
|--|-------------|
| 1. 2019 Dodge Charger Vin# 2C3CDXKT2KH647259 | 117,176 mi. |
| 2. 2019 Dodge Charger Vin# 2C3CDXKT0KH647261 | 110,100 mi. |
| 3. 2019 Dodge Charger Vin# 2C3CDXKT9KH647257 | 101,500 mi. |

Respectfully,

Marco A. Laurienzo  
Patrol Captain

cc: William Karn, Chief of Police  
Thomas Fowler II, Town Attorney  
Diane Terranova, Town Clerk



The Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Respectfully, I submit my report for the month of MAY, 20 22

Summary:

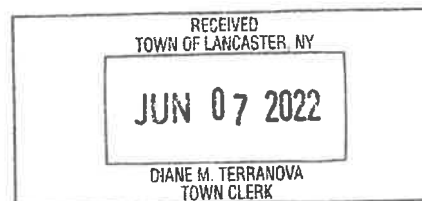
285 Complaints or Calls Received  
120 Calls Responded to/Follow-ups  
7 Compliance Notices  
44 Final Notices  
19 Appearance Tickets Issued  
4 Bite Reports Filed  
3 Dog Redeemed  
— Rescue Transfers  
— SPCA Transfers  
— Dogs Euthanized  
1 Dogs Deceased  
1,691 Miles Patrolled with Van

Respectfully Yours,

*Jean Karn*

Jean Karn

Lancaster Dog Control



Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

402

June 1, 2022

Honorable Town Board  
Town of Lancaster  
Lancaster, NY 14086

T.C. Comm.  
T.A. Reso.  
Cuvillo

Re: **Award of Contract**  
Police Impound Area Fencing

Dear Board Members:

At the request of the Police Department and authorization from the Town Board, a Notice to Bidders was issued for the receipt of Public Bids related to the supply and construction of fencing for the Police Impound Area at 525 Pavement Rd.

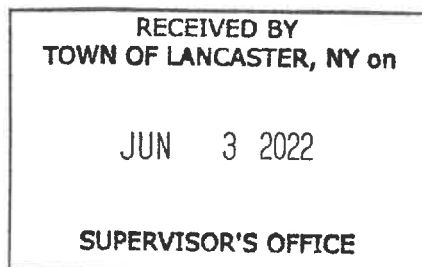
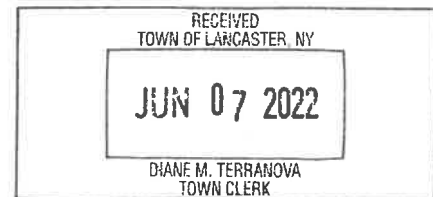
Bids were received from two (2) contractors, Woodsmith Fence Corp. and NYS Fence Co.

We have reviewed the Bids received and recommend Award to Woodsmith Fence Corp., 5610 Old Saunders Settlement Rd., Lockport, NY 14094 in the amount of \$64,200.00. A Resolution to Award the Fencing Contract to Woodsmith Fence Corp., 5610 Old Saunders Settlement Rd., Lockport, NY 14094 in the amount of \$64,200.00 may be put forward.

Respectfully submitted,

A large, stylized handwritten signature of Edward Schiller.  
Edward Schiller, P.E.  
Town Engineer

cc Town Clerk  
Town Attorney  
Police Chief

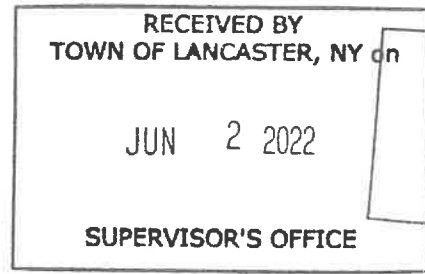


22-06-01-06168G-K10 Impound Fence-TB-I-rec of award-es

1. D. Comm. 11.1.  
Chief Kaur

403

Town of Lancaster  
Supervisors Office  
Town Hall



To: Honorable Town Supervisor, Board Members,  
Highway Supervisor, Chief of Police

Dear Sir or Madam,

I am writing to inquire about the possibility of obtaining a sign to inform drivers of the presence of an Autistic Child.

My Grandson Mason, Age 4 resides with my wife and I at 6 Clermont Ct. and is diagnosed level 3 Autistic. He attends the Cantelician Center for learning in Depew. Mason loves to run, which until recently has been indoors. He did manage one escape and was headed toward William St, when a neighbor and I intercepted him, (he knows the park is that way) Hence my concern.

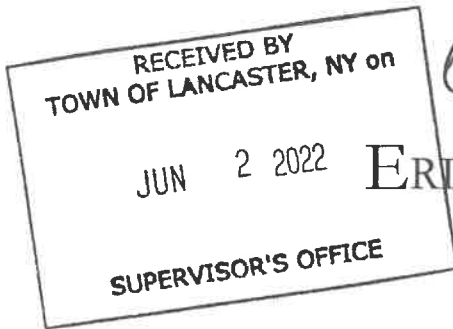
I hope this is something that could be accomplished. I am willing to cover expenses or post/install one myself, permitted.

Stephen J. Orel  
Stephen J. Orel

6 Clermont Court (24 yrs.)  
H

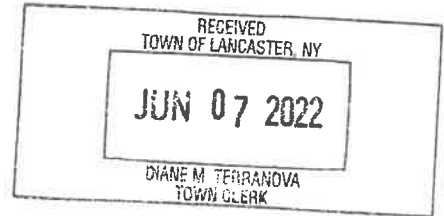
T.C. Comm.  
J. Pilato  
E. Schiller

404



## ERIE COUNTY LEGISLATURE

HON. FRANK J. TODARO  
LEGISLATOR  
8<sup>TH</sup> DISTRICT



May 26, 2022

Ronald Ruffino, Town Supervisor  
Lancaster Town Hall  
21 Central Ave  
Lancaster, New York 14086

Dear Supervisor Ruffino,

I am writing to update you that the Department of Environment and Planning, Division of Sewerage Management will be opening bids for a construction project titled "Erie County Sewer District No. 4 Contract No. 58 Warner Road and Bowmansville Pump Station Valve Installations Project." After receipt of the bids, the Department will provide the necessary bid tabulations, the engineer's recommendation to award, and a suggested resolution.

If you have any questions regarding this action, please reach out to my office at 681-2071 or email [Frank.Todaro@erie.gov](mailto:Frank.Todaro@erie.gov).

Sincerely,

A handwritten signature in black ink that reads "Frank J. Todaro".

Frank J. Todaro  
Erie County Legislator  
8<sup>th</sup> District  
Alden | Lancaster | Bowmansville | Depew | Cheektowaga





T.C. Comm.  
*(Signature)*



405

**Mr. Sal Carlino  
Freedom In America  
Depew Middle School**

May 31, 2022

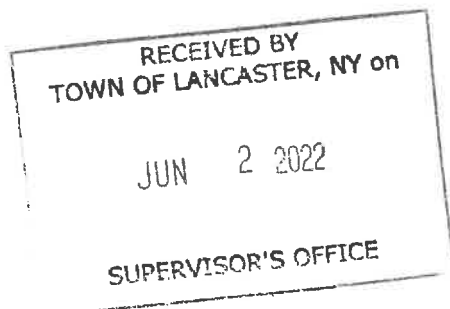
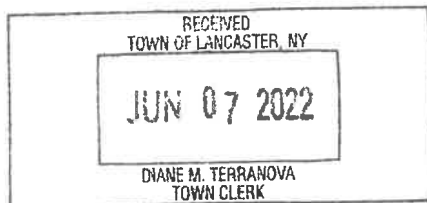
Dear Mr. Ruffino,

The students of Depew Middle School, as well as Joe Pagano and I, would like to express our sincere appreciation for participating as a judge for the 48<sup>th</sup> annual Freedom In America program. Thank you for providing your time to make the program a highly successful and memorable event once again.

This event has become one of our most honored traditions during the academic year. It enables our students to focus on the freedoms many of us take for granted. It also exposes them to excellent role models such as yourself, who take great interest in our students and their success. We hope you can join us for the program again next year.

Sincerely yours,

Mr. Sal Carlino  
Freedom Program Director



406



# Town Line Volunteer Fire Department, Inc.

6507 Broadway, Lancaster, New York 14086

716.683.0385

June 6, 2022

Ms. Diane Terranova  
Lancaster Town Clerk  
21 Central Avenue  
Lancaster, NY 14086

Dear Ms. Terranova:

This letter is to advise the following individuals have been approved for membership by the Town Line Volunteer Fire Department, Inc. Proper background checks have been conducted with the Lancaster Police Department and the Erie County Sheriffs.

**Mr. William Radder Jr.**  
**738 Schwartz Road**  
**Lancaster, NY 14086**

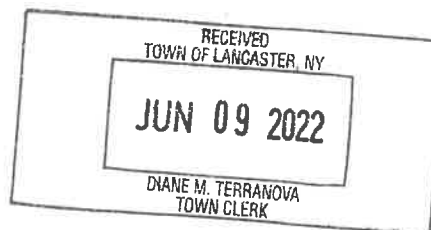
**Ms. Rubey Tomaszewski**  
**113 Westwood Road**  
**Lancaster, NY 14086**

Please notify me once the above-mentioned individuals have been approved by the Town Board so she can be obligated as a member of our department.

Thank you for your attention to this matter. Should you have questions, please contact me at (716) 548-5312. (Email: *rdavries@tfd.org*)

Regards,

Richard E. DeVries – Vice President  
Town Line Fire Department





# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 6, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086


RE Projects: Warehouse Addition #3211  
4401 Walden Ave  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 3, 2022, from the NYS Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

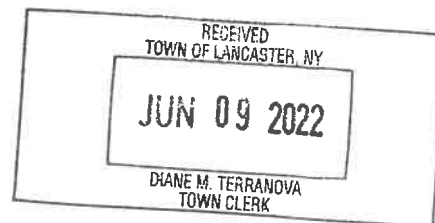
Very truly yours,

  
Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer



## Leza Braun

---

**From:** Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>  
**Sent:** Friday, June 3, 2022 3:17 PM  
**To:** Leza Braun  
**Subject:** NYSDOT SEQR Review 2022-SQ359 T. Lancaster 4401 Walden Ave Warehouse addition  
**Attachments:** 2022-SQ359 T. Lancaster 4401 Walden Ave designation letter.pdf; 2022-SQ359 T. Lancaster 4401 Walden Ave FEA part 1.pdf; 2022-SQ359 T. Lancaster 4401 Walden Ave project plan.pdf

Leza,

New York State Department of Transportation (NYSDOT) reviewed the information submitted for the SEQR Unlisted Action at 4401 Walden Ave., and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- Based upon the information provided, the proposed project does not appear to have a significant impact to traffic on the State Highway System.

If you have any questions, Please do not hesitate to contact me either by email or phone.

Sincerely,

Ron Hayes

### **Ronald J. Hayes**

Planning and Program Management  
SEQR/Site Plan Coordinator

**New York Department of Transportation**  
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell  
[Ron.Hayes@dot.ny.gov](mailto:Ron.Hayes@dot.ny.gov) [www.dot.ny.gov](http://www.dot.ny.gov)



**Department of  
Transportation**



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 6, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE Projects: Warehouse Addition #3211  
4401 Walden Ave  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 3, 2022, from the NYS Department of Environment and Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

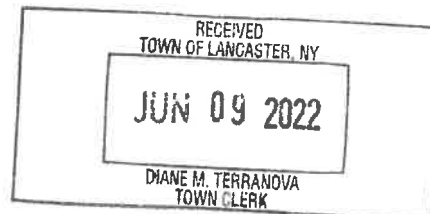
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer



# NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 9  
700 Delaware Avenue, Buffalo, NY 14209  
P: (716) 851-7165 | F: (716) 851-7168  
[www.dec.ny.gov](http://www.dec.ny.gov)

June 3, 2022

Thomas E Fowler, Jr  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York, 14086

Dear Thomas Fowler:

**SEQR LEAD AGENCY DESIGNATION  
4401 WALDEN AVE-WAREHOUSE  
TOWN OF LANCASTER, ERIE COUNTY**

The New York State Department of Environmental Conservation has reviewed the Town of Lancaster Town Board request for Lead Agency status on the referenced project. NYSDEC agrees that the Town Board should act as the SEQR Lead Agency. NYSDEC is not an involved agency and does not have any specific comments regarding the proposed project.

Thank you for providing this office the opportunity to review the proposed plan amendments. If you have any questions, please feel free to contact Kerri Pickard-DePriest or me at 716/851-7165.

Sincerely,

*David S. Denk*

David S. Denk  
Regional Permit Administrator



Department of  
Environmental  
Conservation



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 9, 2022

Honorable Town & Planning Board Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Division Street #2836; SFH  
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 3, 2022, from the Erie County Department of Health on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

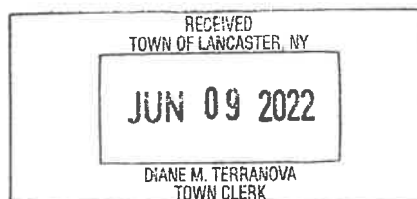
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC (w/enc): PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer





# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

GALE R. BURSTEIN, MD, MPH  
COMMISSIONER OF HEALTH

June 3, 2022

Thomas E. Fowler, Jr., Esq.  
Town of Lancaster Attorney  
21 Central Avenue  
Lancaster, NY 14086



RE: SEQR for SFH on Vacant Land #2836.

Dear Mr. Fowler:

Regarding your letter of May 26, 2022 for the above project, ECDOH has no objections to the Town of Lancaster assuming Lead Agency for SEQR review.

Please be advised that because the project includes a water line extension, approval from ECDOH is required.

Please make the applicant aware of this requirement. If there are any questions, please contact me at 716-961-6800.

Sincerely,

  
Jennifer Delaney, PE  
Director of Environmental Health  
Erie County Department of Health



Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

T.C. Comm.  
T.A. Reso.  
Fischione  
Schiller  
(Signature)

**37 CENTRAL AVENUE, LANCASTER, NY 14086-2143**

**P: 716-683-5961 F: 716-683-0169**

**Email: [wsa@wmschutt.com](mailto:wsa@wmschutt.com)**

**M E M O**

Date: June 8, 2022

WSA Project # 06168G

TO: Town Board

FROM: E. Schiller, PE – Town Engineer

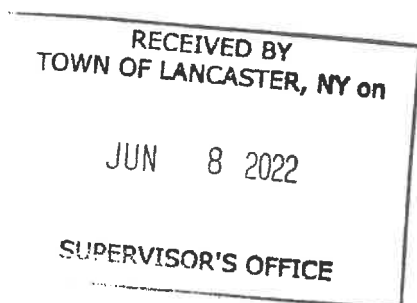
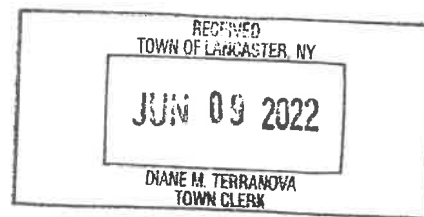
SUBJECT: Dumping Permit Application, 31 Peppermint Rd.

We have reviewed the re-submitted application submitted June 6, 2022 for the above Subject.

The application corrects previous engineering deficiencies and satisfies engineering requirements.

*Ed Schiller*

Cc: M. Fischione – Code Enforcement Officer  
T. Fowler, Jr. – Town Attorney  
D. Terranova – Town Clerk  
PM Peppermint Inc.



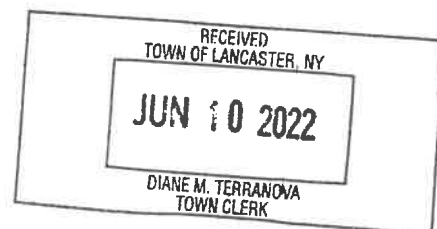
22-06-08-06168G H Dump Permit-31 Peppermint-TB-m-ems



**Mark Meyerhofer**

Senior Director  
Government Affairs

June 10, 2022



Re: Charter Communications – Programming Change

Dear Municipal Official:

This letter will serve as notice that on or around July 11, 2022, Spectrum Northeast, LLC ("Spectrum"), will launch Vme Satellite Feed on SPP Latino View on channel 882 on the channel lineup serving your community.

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions, please feel free to contact me at 716-686-4446 or via email at [Mark.Meyerhofer@charter.com](mailto:Mark.Meyerhofer@charter.com).

Sincerely,

A handwritten signature in cursive script that reads "Mark Meyerhofer".

Mark Meyerhofer  
Senior Director, Government Affairs  
Charter Communications

DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

Lancaster Bee  
Buffalo News

DIANE M. TERRANOVA, TOWN CLERK *bmf*  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

PRESS RELEASE

June 13, 2022

Lancaster Town Clerk Diane M. Terranova announced today that the Town Supervisor has made the following changes to the Town Board meetings for August and September. The August meetings are changed to August 8, 2022 and August 22, 2022. The September 19, 2022 Town Board meeting will be changed to Tuesday September 20, 2022. Meeting are held in the Town Board Chambers, Lancaster Town Hall located at 21 Central Avenue, Lancaster, New York.

Post on Bulletin board

COPY

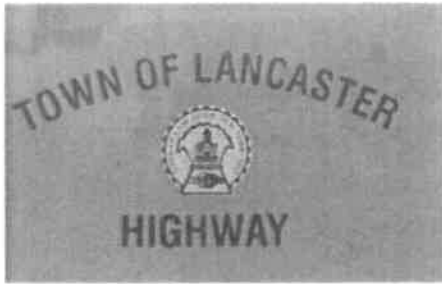
\\172.30.40.149\\Applications\\WORK FOLDER\\press release.doc

COPY

COPY

COPY

T.C. Comm  
Fay/Backert

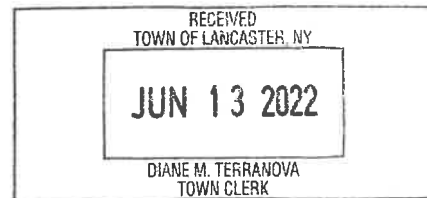


**TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086**

**John Pilato  
Highway Superintendent  
Tel (716)683-3426  
Fax (716)685-0271**

June 3, 2022

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086



Re: Summer Employees

Dear Honorable Board Members

It would be greatly appreciated if you would sponsor a resolution to appoint the following for the 2022 summer season in the Highway Department as laborers. These employees will be paid at the rate of \$14.50 per hour with no benefits.

Mr. Gianluca Fulciniti

Lancaster, NY 14086  
Start Date 6/6/22

Mr. Cooper Bazulka

Lancaster, NY 14086  
Start Date 6/7/22

Mr. Jered Voelker

Lancaster, NY 14086  
Start Date 6/7/22

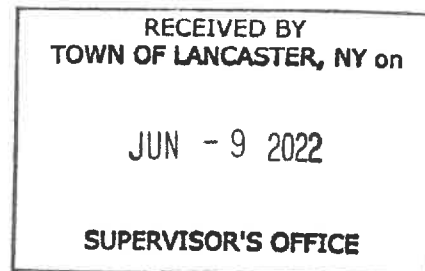
Should you have any questions regarding this subject please do not hesitate to contact me at your convenience.

Sincerely yours,

John Pilato  
Highway Superintendent  
Town of Lancaster

DA/kak

Cc: Ronald Ruffino, Town Supervisor  
Diane Terranova, Town Clerk  
Morgan Fay, Payroll Supervisor



T.C. Comm.  
(P)



Department of  
Public Service

Public Service Commission  
Rory M. Christian  
Chair and  
Chief Executive Officer

Diane X. Burman  
James S. Alesi  
Tracey A. Edwards  
John B. Howard  
David J. Valesky  
John B. Maggiore  
Commissioners

Three Empire State Plaza, Albany, NY 12223-1350  
www.dps.ny.gov

June 1, 2022

Dear Community Leader/Elected Official:

This past winter New Yorkers faced dramatically higher energy prices that impacted their utility bills. This situation was particularly hard on vulnerable customers like the elderly and families with fixed or low incomes. Although utilities employ purchasing strategies to help reduce fluctuations in energy supply prices for customers, current world events mean energy prices are likely to remain a concern for the foreseeable future.

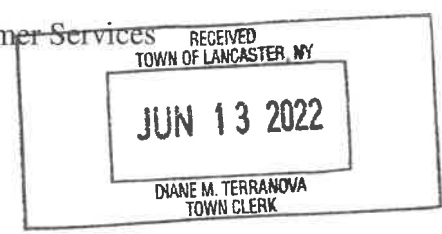
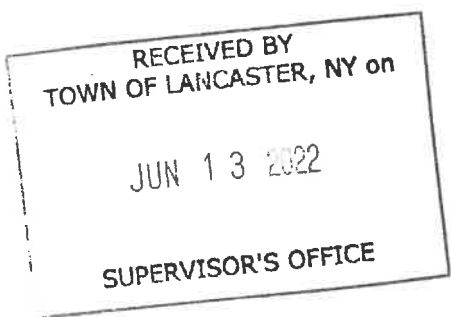
The Department of Public Service has begun a Summer campaign to provide consumers with information that will: raise awareness of the upcoming supply prices and the impact to their bills, provide ways to reduce their energy consumption, and help them manage their energy usage. We want to inform the citizens in your community about steps they can take to reduce electricity use but still keep cool this summer.

You can play a major role in educating your constituents about rising energy costs, bill management options and assistance programs, and measures to reduce energy consumption. All our summer campaign materials can be found at [www.dps.ny.gov/summer](http://www.dps.ny.gov/summer) website. We encourage you to share the information found on our website with your constituents, including downloading and printing copies of our publications - **these materials can be placed in high-traffic areas. Please join us in a statewide effort to encourage everyone to be more energy efficient this summer and throughout the year.**

If you have any questions or would like to discuss ways, we can work together to inform consumers about utility issues, please contact Sangeetha Kailas of the Office of Consumer Services by phone at (212) 837-7258 or by e-mail at [Sangeetha.Kailas@dps.ny.gov](mailto:Sangeetha.Kailas@dps.ny.gov).

Sincerely,

John B. Auricchio  
Acting Director,  
Office of Consumer Services



**Ethics Board Minutes**

June 13, 2022

Meeting No. 1

A Regular Meeting of the Ethics Board of the Town of Lancaster, Erie County, New York, was held via teleconference on the 13th day of June 2022 at 3:00 P.M. and there were

**PRESENT:**

DAVID DZWIGAL, MEMBER  
GRANT GETZONI, MEMBER  
KEITH STOERR, MEMBER  
PAUL ZIOLKOWSKI, CHAIRMAN

**ABSENT:** MARK NORTON, MEMBER

**ALSO PRESENT:** DIANE M. TERRANOVA, TOWN CLERK

A motion was made by Board Member Getzoni to eliminate questions 2B and 7 on the Annual Statement of Financial Disclosure form. This motion was seconded by Board Member Stoerr. All in favor. Motion carried.

A motion was made by Chairman Ziolkowski to send a letter to respondents who submitted incomplete forms. This motion was seconded by Board Member Getzoni. All in favor. Motion carried.

A motion was made by Chairman Ziolkowski to amend the Annual Statement of Financial Disclosure form, question 2A, to add "and Department." This motion was seconded by Board Member Getzoni. All in favor. Motion carried.

A motion was made by Board Member Stoerr to accept the fully completed Financial Disclosure forms for 2022 as presented. This motion was seconded by Board Member Getzoni. All in favor. Motion carried.

**ADJOURNMENT:**

ON MOTION OF BOARD MEMBER GETZONI AND SECONDED BY BOARD MEMBER DZWIGAL AND CARRIED, the meeting was adjourned at 3:18 P.M.

Signed



Diane M. Terranova, Town Clerk



# Town of Lancaster

## *Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**THOMAS E. FOWLER, JR**  
*Town Attorney*

**Leza E. Braun**  
*Legal Assistant*

June 10, 2022

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

RE: Robert James Sales Inc., Site amendment #8109  
4543 Walden Avenue  
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated June 9, 2022 from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

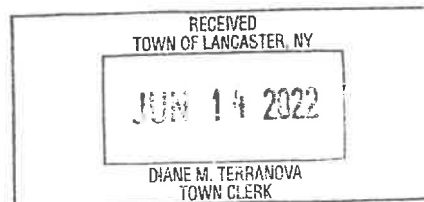
Very truly yours,

Thomas E. Fowler, Jr., Esq.  
Town Attorney

TEF:lb

Enc.

CC: PB Liaison  
Town Clerk  
Building Inspector  
Town Engineer



## Leza Braun

---

**From:** Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>  
**Sent:** Thursday, June 9, 2022 4:35 PM  
**To:** Leza Braun  
**Subject:** NYSDOT SEQR Comments 2022-SQ365 T. Lancaster 4543 Walden Ave  
**Attachments:** 2022-SQ365 T. Lancaster 4543 Walden Ave designation letter.pdf; 2022-SQ365 T. Lancaster 4543 Walden Ave SEAF part 1.pdf; 2022-SQ365 T. Lancaster 4543 Walden site plan.pdf

Leza,

New York State Department of Transportation (NYSDOT) reviewed the information submitted for the SEQR Unlisted Action at 4543 Walden Ave., and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- Based upon the information provided, the proposed project does not appear to have a significant impact to traffic on the State Highway System.

If you have any questions, Please do not hesitate to contact me either by email or phone.

Sincerely,

Ron Hayes

**Ronald J. Hayes**

Planning and Program Management  
SEQR/Site Plan Coordinator

New York Department of Transportation  
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell  
[Ron.Hayes@dot.ny.gov](mailto:Ron.Hayes@dot.ny.gov) [www.dot.ny.gov](http://www.dot.ny.gov)



Department of  
Transportation



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

Lancaster Bee  
Buffalo News

COPY

DIANE M. TERRANOVA, TOWN CLERK *DMT*  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

PRESS RELEASE

June 14, 2022

Lancaster Town Clerk Diane M. Terranova announced today that Drainage Committee Meeting, originally scheduled for August 1, 2022 has been changed to August 8, 2022. Meeting are held in the Town Board Chambers, Lancaster Town Hall located at 21 Central Avenue, Lancaster, New York.

Post on Bulletin board

COPY

COPY

COPY

T.C. Comm.  
Fay/Backert

418



**JUSTICE COURT TOWN OF LANCASTER  
525 PAVEMENT RD.**

**LANCASTER, NEW YORK 14086**

Phone: (716) 683-1814 Fax: (716) 685-5313

*Town Justice  
Jeremy A. Colby*

June 13<sup>th</sup>, 2022

Dear Supervisor Ruffino and Board Members:

Please see the attached letter dated June 6<sup>th</sup>, 2022. Chief Karn has signed and confirmed that David Hanitz background check has been completed and is satisfactory.

We request that effective June 20<sup>th</sup>, 2022, the Board approves David R. Hanitz of \_\_\_\_\_, Lancaster, New York to fill the vacant, part-time provisional position of Court Officer at Lancaster Town Court. Pay for the position is \$19.10 per hour.

Thank you and the Board for your consideration and support in this matter. In the meantime, if you have any questions, please feel free to contact us.

Very truly yours,

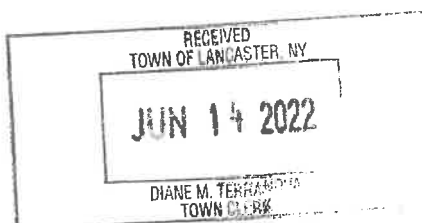
Jeremy. A Colby  
Town Justice

cc. Hon. Anthony J. Cervi

RECEIVED BY  
TOWN OF LANCASTER, NY on

JUN 14 2022

SUPERVISOR'S OFFICE





# Town of Lancaster

BUILDING DEPARTMENT  
21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
716-684-4171  
FAX 685-5317

June 14, 2022

The Honorable Town Board  
Town of Lancaster  
21 Central Ave.  
Lancaster, NY 14086

**Re: APPLICATION FOR DUMPING PERMIT**

PM Peppermint, Inc.  
31 Peppermint Rd.

Honorable Town Board,

Pursuant to Chapter 287-8 of the Code of the Town of Lancaster, the application for a Dumping Permit has been reviewed and offer these comments for a Dumping Permit approval.

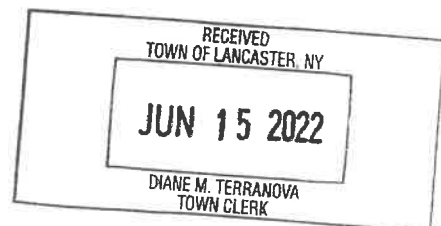
- The material is clean dirt fill.
- Stormwater Pollution Management practices are employed and maintained.
- Dirt, silt, or sediment is prohibited from being tracked onto Peppermint Rd.
- Dust must be prevented from migrating off site.

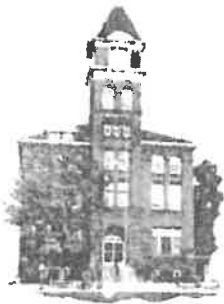
Sincerely,

Matt Fischione, Code Enforcement Officer  
Town of Lancaster Building Department  
21 Central Avenue  
Lancaster, NY 14086

MF

CC: Diane Terranova, Town Clerk  
Thomas Fowler Jr., Town Attorney





420

# Town of Lancaster


*Office of The Town Attorney*

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

**Leza E. Braun**  
*Legal Assistant*  
lb Braun@lancasterny.gov

## MEMO

**To:** Diane M. Terranova, Town Clerk

**From:** Leza Braun, Legal Assistant to Town Attorney 

**Date:** June 16, 2022

**Subject:** Dollar General #2102 PIP

---

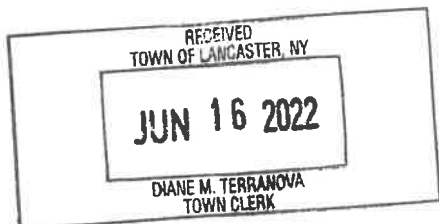
Dear Ms. Terranova:

Your office previously received a copy of the application to construct a private improvement for the above-referenced project from Ed Schiller, Consulting Town Engineer.

Please prepare a resolution issuing P.I.P for Pavement and Curb, Detention Basin, Storm Sewer, and Water Line for the next scheduled Town Board Meeting.

If there are any questions, please call.

lb  
Enc.



# LANCASTER POLICE DEPARTMENT



WILLIAM J. KARN, JR.  
CHIEF OF POLICE

*T.C. Comm.  
Fay / Backert*



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

June 13, 2022

Supervisor Ruffino and Lancaster Town Board  
21 Central Avenue  
Lancaster, NY 14086

Re: Records clerk position

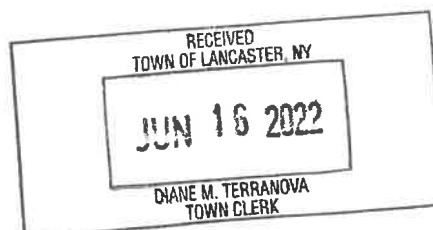
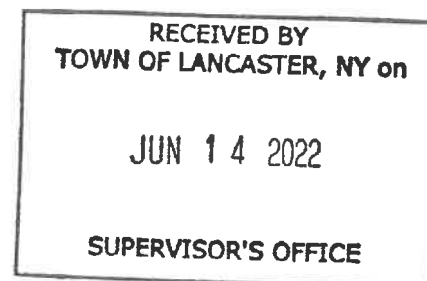
Dear Supervisor Ruffino and Honorable Town Board,

This letter is to advise you that I have selected Lynda J. West of \_\_\_\_\_ in Lancaster to be appointed to fill the vacant position of clerk typist/records clerk in the Police Department, pursuant to all relevant New York State civil service law related to filling the position.

It is respectfully requested that the Town Board approve this appointment at the next regular meeting, with an effective date of July 5, 2022.

Sincerely yours,


*William J. Karn Jr.*  
William J. Karn Jr.  
Chief of Police



**SUPERVISOR**  
Ronald Ruffino Sr.

**COUNCIL MEMBERS**

Adam Dickman  
David Mazur  
Robert Leary  
Mark Burkard

T.C Comm.  
Fay/Backett  




422  
**Deputy Highway Superintendent**  
Michelle Barbaro

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax

June 14, 2022

Supervisor Ronald Ruffino  
and Honorable Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Supervisor Ruffino and Honorable Council Members:

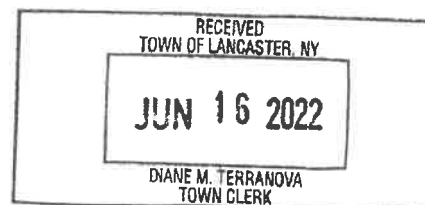
I respectfully submit the following individuals for your consideration to be appointed at the June 20, 2022, Town Board meeting to the positions of part-time temporary seasonal employees for the summer of 2022 in the Parks, Recreation & Forestry Department, without benefits.

<u>NAME</u>	<u>POSITION</u>	<u>PAY RATE/HR.</u>	<u>EFFECTIVE</u>
Dean Wendel _____ Lancaster	Recreation Attendant (Boys Basketball)	\$14.00	June 21, 2022
Natalia Surdej _____ Lancaster	Recreation Attendant (Track & Field)	\$14.00	June 21, 2022
Kyla Eisman _____ Lancaster	Recreation Attendant (Track & Field)	\$14.00	June 21, 2022

Following your approval or disapproval, we will notify the applicants of your decision. Very often a candidate may decline the appointed position and a future resolution may be necessary to replace these positions.

Thank you for your anticipated cooperation.

Sincerely,  
  
Michelle Barbaro  
Deputy Highway Superintendent



MB:jw

Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

June 13, 2022

*T.C. Comm.  
TA Reso.  
RP*

Honorable Town Board  
Town of Lancaster  
Lancaster, NY 14086

Re: **Award of Contract**  
HVAC Service Contract

Dear Board Members:

At the request of the Buildings and Grounds, a Request for Quote was issued for the receipt of quotes related to providing services to the town's facilities heating, cooling and hot water systems.

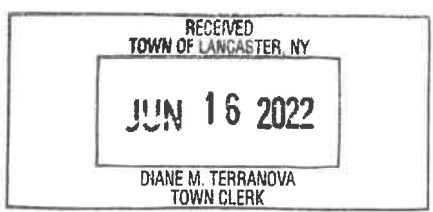
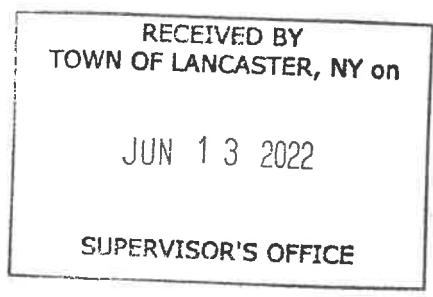
Quotes were received from two (2) contractors, Mollenberg-Betz and Tri R Mechanical.

We have reviewed the Quotes received and recommend Award to Mollenberg-Betz 300 Scott St., Buffalo, NY 14204 in the amount of \$\$12,280.00 for Semi-Annual maintenance. A Resolution to Award the Contract to Mollenberg-Betz 300 Scott St., Buffalo, NY 14204 in the amount of \$\$12,280.00 is requested. Upon award, insurance certificates and a contract will be requested.

Respectfully submitted

Edward Schiller, P.E.  
Town Engineer

cc Town Clerk  
Town Attorney  
Buildings & Grounds



22-06-13-06168G-F6 HVAC Service-TB-1-rec of award-es

Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

T.C. Comm.  
T.A. Reso.

June 8, 2022

Town of Lancaster Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086



Re: Town of Lancaster  
Meadow Lea 36-inch Storm Sewer  
**Change Order No. 1**

Dear Honorable Town Board Members:

Enclosed are three copies of **Change Order No. 1** for Town of Lancaster, Meadow Lea 36-inch Storm Sewer. This change order is for the reconciliation of Bid Items from the As-BID Contract Quantity to the As-Built Quantity on the above referenced project.

Wm. Schutt Assoc recommends the Town accept **Change Order No. 1** in the Lump Sum **DEDUCT** amount of -\$7,841.19. As such, please execute the three copies and send one original to the Contractor, E&R General Construction Inc. and furnish one copy for our records.

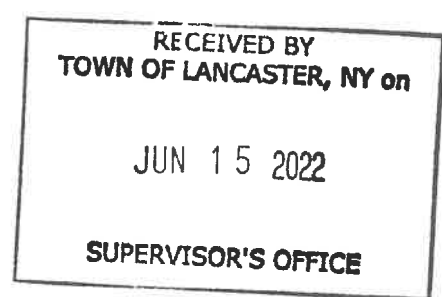
Please review this information and do not hesitate to call with any questions.

Respectfully submitted,

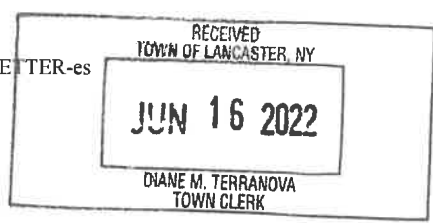
Edward Schiller, P.E.,  
Town Engineer

Encl.

cc: File 06186G – E4



22-06-08-06186G-E4-CHANGE ORDER NO 1 RECOMMENDATION LETTER-es





**CHANGE ORDER NO. 1**

**Town of Lancaster  
Meadow Lea Drive  
36-inch Storm Sewer**

**Date:** May 27, 2022

**Contractor:** E&R General Construction, Inc.  
38 St. David's Drive  
West Seneca, New York 14224

**Engineer:** Wm. Schutt & Associates  
37 Central Avenue  
Lancaster, New York 14086

---

**DESCRIPTION OF CHANGE:**

1. Reconciliation of Bid Items from the As-BID Contract Quantity to the As-Built Quantity.
2. No cost change in the contract Price for adjustment in the Final Completion Date.

**REASON FOR CHANGE:**

1. All Unit Price and Lump Sum Contract Pay Items were adjusted to reflect the As-Built Quantities.
2. The original Final Completion Date is changed to reflect the actual Final Completion Date.

**Change in Contract Price:**

<b>Item</b>	<b>Description</b>	<b>Cost</b>
1.	Adjustment in As-Built Pay Item Quantities	-\$7,841.19
2.	Change in Time of Final Completion	No Change in Cost
		-----
<b>Total Credit</b>		<b>-\$7,841.19</b>

**ATTACHMENTS:**

- Appendix No. 1 – Summary of As-Built Quantities vs. As-Bid Quantities

**CHANGE IN CONTRACT PRICE:**

**Original Contract Price**

\$194,300.00

**Net changes from previous Change Orders**

\$0.00

**Contract Price prior to this Change Order**

\$194,300.00

**Net Increase/Decrease of this Change Order**

\$-7,841.19

**Contract Price with all approved  
Change Orders**

\$186,458.81

**CHANGE IN CONTRACT TIMES:**

**Original Contract Times**

Substantial Completion: January 18, 2022

Final Completion: February 7, 2022

**Net Changes from previous Change Orders**

Substantial Completion: 0 Days

Final Completion: 0 Days

**Contract Times prior to this Change Order**

Substantial Completion: January 18, 2022

Final Completion: February 7, 2022

**Net Increase/Decrease of this Change Order**

Substantial Completion: + 0 Days

Final Completion: + 109 Days

**Contract Times with all approved  
Change Orders:**

Substantial Completion: January 18, 2022

Final Completion: January 30, 2021

**APPROVALS:**

OWNER:

Town of Lancaster

Date: \_\_\_\_\_

CONTRACTOR:

E&R General Construction, Inc.

Date: 6/3/22

ENGINEER:

Wm. Schutt & Associates

Date: 6/9/22

**APPENDIX 1**  
**SUMMARY OF AS-BUILT QUANTITIES vs. AS-BID QUANTITIES**

Town of Lancaster  
Meadow Lea Drive  
36-inch Storm Sewer

Bid Item No.	Description	Units	Contract Unit Price	As-Bid Quantities		As-Built Quantities		DIFFERENCE
				Quantity	Total Value of Item (\$)	Quantity	Total Value of Item (\$)	
1	Installation of 36" Storm Sewer	LS	\$173,800.00	1	\$173,800.00	1	\$173,800.00	\$0.00
2	Flowable Fill	CY	\$150.00	70	\$10,500.00	0	\$0.00	-\$10,500.00
3	Contingency Allowance	LS	\$10,000.00	100%	\$10,000.00	126.5881%	\$12,658.81	\$2,658.81
<b>Totals</b>					<b>\$194,300.00</b>		<b>\$186,458.81</b>	<b>-\$7,841.19</b>

# LANCASTER POLICE DEPARTMENT



WILLIAM J. KARN, JR.  
CHIEF OF POLICE



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

## MEMORANDUM

**TO:** Diane Terranova, Town Clerk

**FROM:** Chief William J. Karn, Jr.

**DATE:** June 16, 2022

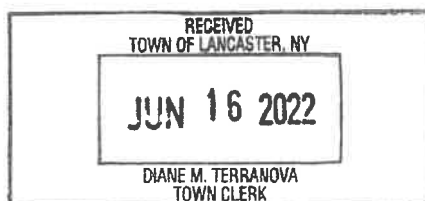
**SUBJECT:** Articles/Communications

---

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures



## Lancaster, N.Y. Police Department

### CONGRATULATIONS

Please join us in welcoming Lancaster Police Department's newest police officers, Rachel Dennis and Paige Viera. Officers Dennis and Viera graduated from the Erie County Law Enforcement Training Academy's 140th Basic Class last Friday.

They have now started an extensive Field Training Program with veteran police officers, prior to working on their own.

Congratulations, Officers Dennis and Viera, and welcome to the Department!

Shown in the photo at last week's Academy Graduation Ceremony are (L-R): Captain Smith, Officer Viera, Officer Dennis, Chief Karn and Captain Laurienzo.



# Lancaster SRO makes bike safety fun

By Bee Group Newspapers | on June 09, 2022



LCSD School Resource Officer John Zimmerman, Vinnie Giangreco-Marott, Sarah Fiegel and Thomas and Valerie Lonzi of Tom's Pro Bikes stand for a photo after Zimmerman and Marott won a poster contest with the goal of showing why bike safety is important. The pair will get free helmets, lights and bells, as part of a sponsorship award from Tom's Pro Bikes, the South Buffalo Wheelhouse and the Lancaster Police Benevolent Association.

Lancaster Central School District's school resource officers aim to provide students with a safe environment while also educating students on some general rules of being safe. May is Bicycle Safety Month, and School Resource Officer John Zimmerman brought bicycle safety lessons to K-3 classrooms at all four elementary schools, along with an enjoyable new contest for third-graders. This was the first year of the contest and one more way the SROs are making safety fun for students in Lancaster.

Zimmerman is a frequent visitor at Lancaster's four elementary schools. He spoke to students about the importance of wearing a helmet that fits, along with other tips such as being visible by wearing bright clothing and reflectors, protecting their feet with sneakers and where it is safe to ride a bike – whether that is on the sidewalk, in the park or on the Heritage Bike Trail.

After the lesson, Zimmerman asked third-graders to create their own posters answering the question: "Why is bicycle safety important?" Students created posters showing the importance of wearing a helmet, using hand signals, being seen and much more.

"Throughout the school year, I visit classes and speak about a variety of topics, from bicycle safety, water safety, stranger safety, and what a police officer does," Zimmerman explained. "I think all of these topics tie in well with the role of an SRO. First and foremost, my role at the school is to provide a safe environment for them to learn

and second is to build relationships with them so that they know when they need a police officer, the officer is there to help them."

A boy and girl from each school were chosen as winners and will receive helmets, lights and bells, thanks to sponsorship by Tom's Pro Bike, South Buffalo Wheelhouse and the Lancaster Police Benevolent Association.

This years winners include:

Como Park – Sarah Fiegel and Vinnie Giangreco Marott..

Court Street – Kiera Rejewski and Cooper Hirtzel.

Hillview – Dominic Santo and Payton Waters

Sciole – Savannah Block and Arham Mahmood.

Mr. and Mrs. Lonzi of Tom's Pro Bike donated helmets for Como Park, Court Street and Hillview elementaries. Mr. and Mrs. Johnson of South Buffalo Wheelhouse donated helmets for John A. Sciole Elementary. K-3 art teachers helped students to get started on their posters in class, and elementary principals supported students and faculty needs during the contest.

# LANCASTER POLICE DEPARTMENT



WILLIAM J. KARN, JR.  
CHIEF OF POLICE



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

## MEDIA RELEASE

June 15, 2022

Authorized by: William J. Karn Jr., Chief of Police

Contact: Jeffrey Smith, Detective Captain

Email: [jsmith@police.lancasterny.gov](mailto:jsmith@police.lancasterny.gov)

### DOMESTIC VIOLENCE ARREST

On June 14, 2022, at 8:42 P.M., Town of Lancaster police officers and detectives responded to a Transit Road hotel for a report of two injured persons in a guest room. One of the persons, a 31 year old male, had been found lying in the doorway of the room, covered in blood and unresponsive. An injured female was also located inside the room.

Both parties were transported by Lancaster Volunteer Ambulance Corps to ECMC for treatment. An investigation determined that there had been a violent domestic in the room, and that the male subject, Mitchell R. Odell of Buffalo, had been arrested three separate times in the past two years for domestic violence against the female by Buffalo Police. There was also a stay away order of protection from Buffalo City Court against Odell in effect.

Odell was charged with Aggravated Criminal Contempt (Class D Felony), Strangulation in the Second Degree (Class D Felony), Aggravated Family Offense (Class E Felony), Assault in the Third Degree (Class A Misdemeanor); Unlawful Imprisonment in the Second Degree (Class A Misdemeanor), and two counts of Criminal Mischief in the Fourth Degree (Class A Misdemeanors). Odell is currently still in Lancaster Police custody at ECMC, awaiting arraignment.

No further information will be released at this time.



Hallmark.com

MADE IN U.S.A.

HALLMARK LICENSING, LLC  
HALLMARK MARKETING COMPANY, LLC  
KANSAS CITY, MO 64141

WELL-MANAGED FORESTS.

THIS CARD IS MADE WITH PAPER FROM

Visit [Hallmark.com/ourplanet](http://Hallmark.com/ourplanet)

Hallmark Cares



LAE 2328

heartline  
A Hallmark COMPANY



Lancaster police Dept,

Your thoughtfulness means  
so much more  
than words can say.

Thank you so much!

Thank you again  
Officer!  
JSPARFZ80  
#30 S. Feld

Always,  
Dennis Bayne  
Came C/S Baoshi

**Diane Terranova**

---

**From:** Stanley Keysa  
**Sent:** Thursday, June 16, 2022 4:00 PM  
**To:** Diane Terranova  
**Cc:** Neil Connelly; Thomas Fowler Jr.  
**Subject:** Lancaster Town Planning Board Applicant

To the tLancaster Town Board Care of the Lancaster Town Clerk,

Given that my new job required me to work during hours that conflicted with attending the regular meetings of the Town Planning Board, and would have interfered with my responsibilities as a Planning Board Member, I resigned. Since then, that work shift has been eliminated, and no future conflicts are anticipated.

If it is the will of the board, I offer my service to fill the current vacancy.

Sincerely,

Stan Keysa